

Minutes of the Meeting of the  
Lafayette Public Library Board of Control

July 15, 2019

The regular meeting of the Lafayette Public Library Board of Control was held in the meeting room on the 3<sup>rd</sup> floor of the Main Library at 301 West Congress Street on July 15, 2019. Nora Stelly, President of the Board, called the meeting to order at 5:15 PM.

**I. Roll Call**

Board Members Present: Nora Stelly, President; Andrew Duhon, Vice – President; Joan Wingate; Hilda Edmond; Jolan Jolivette

Board Members Absent: Adele Blue; Suzanne Dardeau; Yung-Hsing Wu

Other Staff Present: Teresa Elberson, Director; Terry Roy, Library Administrator; Larry Angelle, Library Operations Manager; Danielle Breau, Director's Executive Secretary; Benton St. Romain, Library Budget Analyst

Members of the Public: Michael Lunsford

**II. New Business**

**A. Approval of the Minutes**

A motion to approve the minutes of the June 17, 2019 board meeting was made by Joan Wingate and seconded by Hilda Edmond.

Yeas: Stelly, Duhon, Wingate, Edmond, Jolivette

Nays: None

Abstained: None

Absent: Blue, Dardeau, Wu

### **III. Comments from the Library Board**

Lafayette Public Library Foundation committees have been meeting and are gearing up for a new year. Website design is being worked on and should be revealed in the near future. The LPL Foundation and the Friends of the Lafayette Public Library continue to attend reciprocating meetings.

### **IV. Director's Report and Comments**

Staff changes were announced to the board.

Nine librarians attended ALA in Washington, D.C. from June 21-25.

O-0132-2019 will be introduced at the council meeting June 16. This ordinance sets millage rates for the next budget year. Finance is recommending that the two existing library millages to be set at their current rate. They are not recommending levy at full rate or rolling up the millage as Board and Library Administration requested in a memo to LCG administration and council dated May 7, 2019.

Lafayette Parish Library Maintenance (2017-2026) **Currently 2.68** to be levied at 2.91 mills (.23)

Lafayette Parish Library Maintenance (2013-2022) **Currently 1.84** to be rolled up to 2.00 mills (.16)

Not taking the action to increase the millage rates means the library will not gain additional funds (\$872,000) or the ability to roll 1.84 to 2.00 as a reassessment year (2020) will freeze the millage at the lower rate.

Andrew Duhon recommended sending a letter to the Council Chairman, conveying the board's stance on the memo sent on May 7.

Libraries fared well during Barry. A small tree at SRL was partially uprooted because of the wind. The Director's office window has a leak that was repaired last week (roof and window) but there was still a small leak with the wind and rain caused by the storm. Other known problem areas were monitored, but there wasn't a real water intrusion.

Civil leave was declared Friday, June 12 at noon and ran until midnight Sunday which allowed staff and managers the time necessary to get things closed and staff notified not to report to work.

Monthly department reports were included in packets.

Financial reports were included in packets. Larry Angelle stated that revenues equaled close to \$14.5M and 10M has been spent. There are 3 ½ months left in the fiscal year.

Statistics were posted online.

The Chenier Center Block Party will be held on Wednesday, July 17, 2019 from 5:00 PM to 7:00 PM in and around the Chenier Branch of the Lafayette Public Library. The library will be joined by several community organizations and there will be live music, refreshments, and crafts. This event is co-hosted by District 3 Councilman Pat Lewis who represents the neighborhoods around the Clifton Chenier Center.

## **V. Construction and Facilities Update**

There was no update.

## **VI. Old Business**

### **A. LPL Collection Development Policy**

The board was again presented with the LPL Collection Development Policy. This also included the Request for Reconsideration of Library Materials, the Monetary Gift/Memorial Form, the Library Bill of Rights, and ALA statements.

Andrew Duhon asked that Judice and Ridge be included in the cities, towns, and communities of the parish under Section II. The Library and its Community.

The board asked for clarification on the chain of events after someone turns in a request for reconsideration of materials. Policy will be resubmitted for approval after that is addressed and spelling and grammar errors are corrected.

### **B. LPL Programming Policy**

The Library Programming Policy was presented to the board.

Hilda Edmond asked that non-library sponsored programs be referred to as events in this policy. Andrew Duhon asked that wording be changed from year around to year round on the second page of the policy.

A motion to accept the policy with wording changes was made by Andrew Duhon and seconded by Jolan Jolivet.

Yeas: Stelly, Duhon, Wingate, Edmond, Jolivette  
Nays: None  
Abstained: None  
Absent: Blue, Dardeau, Wu

## **VII. New Business**

### **A. Request for architectural services for North Regional Library Expansion**

\$4M has been included in the 18/19 FY budget for the North Regional Library Expansion. Glenn Angelle was the original architect for the North Regional Library.

A motion to recommend Glenn Angelle with Angelle Architects, LLC to the Professional Services Committee as the architect for the North Regional Library Expansion was made by Andrew Duhon and seconded by Joan Wingate.

Yeas: Stelly, Duhon, Wingate, Edmond, Jolivette  
Nays: None  
Abstained: None  
Absent: Blue, Dardeau, Wu

### **B. Review of Schematic Design for SRL**

A Schematic Design statement of probable cost summary sheet on the South Regional Library Expansion Project was presented to the board. As the cost estimate is still over budget, this will be brought before the board at a later date.

### **C. Request for building program consultant for N.E. Regional Library**

A resume for Maureen Arndt was presented to the board. She previously worked with Denelle Wrightson on the North Regional Library. If hired, she would be responsible as a consultant for the North East Regional Library, the North Library Expansion project, and to be on standby for specifications for replacement furniture.

A motion to recommend Maureen Arndt as a building program consultant to the Professional Services Committee was made by Andrew Duhon and seconded by Jolan Jolivet.

Yeas: Stelly, Duhon, Wingate, Edmond, Jolivet

Nays: None

Abstained: None

Absent: Blue, Dardeau, Wu

D. Request for architectural services for N.E. Regional Library

Jessica Cornay with Public Works has reached out to architects currently on the Professional Services list. Five have expressed interest in being considered for the job. June 19<sup>th</sup> is the due date for letters of interest. After review, the board will be presented with a recommendation.

E. Request for property for the N.E. Regional Library

A map showing current locations of libraries was presented to the board along with a map highlighting the northeast portion of Lafayette Parish.

**VIII. Announcements**

A. Reminder that the next Library Board meeting will be Monday August 19, 2019.

B. Reminder that yearly ethics training and sexual harassment training must be completed before December 31, 2019.

**IX. Comments from the public on any other matter not on this agenda**

There were no comments from the public.

**X. Adjournment**

There being no further business, Joan Wingate made a motion to adjourn the meeting. Jolan Jolivet seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
Teresa Elberson, Secretary