

Minutes of the Meeting of the
Lafayette Public Library Board of Control

December 18, 2017

The regular meeting of the Lafayette Parish Public Library Board of Control was held in the Library Board Room on the 3rd floor of the Main Library at 301 West Congress Street on December 18, 2017. Joseph Gordon-Wiltz, President of the Board, called the meeting to order at 5:15 PM.

I. Roll Call

Board Members Present: Joseph Gordon-Wiltz, President; Nora Stelly, Vice President; Suzanne Dardeau; Jolan Jolivet; Andrew Duhon; Joan Wingate

Board Members Absent: Yung-Hsing Wu; Adele Blue

Other Staff Present: Teresa Elbertson, Director; Terry Roy, Library Administrator; Larry Angelle; Library Operations Manager; Danielle Breaux, Director's Executive Secretary

Members of the Public: None

II. Approval of Minutes

A motion to approve of the minutes of the October 16, 2017 and the November 20, 2017 was made by Joan Wingate and seconded by Nora Stelly.

Yeas: Wiltz, Stelly, Dardeau, Jolivet, Duhon, Wingate

Nays: None

Abstained: None

Absent: Wu, Blue

The motion to approve the minutes was carried.

III. Comments from the Library Board

A. Introduction of new Library Board Member

Joseph Gordon-Wiltz, President of the Board, welcomed Jolan Jolivet to the Lafayette Public Library Board of Control. Mr. Jolivet extended his thanks to Teresa Elbertson, Library Director, and the Lafayette City-Parish Council for allowing him to become a part of the Board.

B. Lafayette Public Library Foundation Report

Joan Wingate announced to the Board that the Foundation is currently winding down from a very successful Spellabration fundraiser. Money raised from this fundraiser will go toward the books purchased for Lafayette Reads Together.

Calculations show that 348 books will be plated with the Named Endowment Program through the Foundation. Mrs. Wingate explained that it is possible to choose the genre of book that one would like to have plated. She also explained that after \$1,000 is reached in your endowment, a book is added in perpetuity.

Planning is underway for the Award Luncheon in the Spring. This is to recognize supporters of the Library.

Suzanne Dardeau asked how much was raised by Spellabration. Nora Stelly said that final numbers aren't in quite yet, but should be around nine to ten thousand, which is a bit up from previous years.

IV. Director's Report & Comments

Teresa Elberson announced that since the last Board meeting, there has only been one resignation from the East Regional Library, and vacancies are still being filled across the Parish.

Five staff members attended the 2017 Fall Administrative Librarian's Conference in Baton Rouge. New trends in libraries and ethics laws were covered. Two librarians, Sam Lollar and Lindsey Harmon, attended a webinar in Baton Rouge on fighting fake news.

The Board was told that in the past, the libraries were opened on Acadian Day and in lieu of the holiday, staff was given a floating holiday. This year the library system was closed along with the rest of LCG. Staff did not report any problems with being closed two straight days. Some staff worked overtime on Friday and additional staff worked on Saturday to handle the additional number of returns. There was one report from LCG that one man came in to complain that the libraries should be open on Friday since the kids were out of school.

Lafayette Consolidated Government Mayor-President Joel Robideaux will be reading the "Lafayette Reads Together" proclamation at the December 19, 2017 Council Meeting. The book featured this year will be The Crossover by Kwame Alexander. Library staff will be handing out books at the meeting. Mrs. Elberson also had copies for each of the Board Members.

Branch reports were in their packets along with financials. Included with the Main Report was a picture of the new Lego table at Main. It is double sided and also includes a train set. Another will be ordered for the West Regional Library location.

V. Construction and Facilities Updates

The last meeting held with the contractor, Public Works, architect, site, and project manager at the West Regional Library was on November 30, 2017. Drainage improvements are ongoing. Plumbing and electrical rough-ins are being done to the building pad. The main parking lot is scheduled to be poured mid-December. The storm drain put in was damaged by another contractor working for the City of Scott, so another run of pipe is being installed as to not change the slope of the drain. Larry Angelle and Teresa Elberson just finished going over furniture plans. Teresa then showed the Board pictures of the artwork that will be on the end panels in the children's department.

North Regional waterproofing is nearing completion. All resources are being concentrated on the South Regional Library. Larry Angelle reported that all of the caulking joints had been done, and the building had been painted. Gypsum repairs have been started, and work is being done extremely quickly.

On November 30, 2017, several of the library staff met with Martin Marek of Faber Specialty Vehicles to review specifications and options. On Friday, December 15, the library received an official quote on a Bookmobile.

Mark Lavergne with Public Works, Gene Sellers and Mark Bergeron with The Sellers Group, and members of the library staff met to discuss estimated time lines, plans, and establishment of an architectural services contract for the South Regional Expansion Project.

At the beginning of December, staff visited the Milton Library to discuss what improvements could be made to the facility. After reviewing the current lease, the Director hopes to discuss improvements with the landlord.

East Regional Library drainage improvements have been put on hold while the Engineer deals with health issues.

The Library System has decided not to include the sorting systems in the Radio Frequency Identification System project.

VI. Old Business

A. Annual Ethics Training for Public Servants (Informational)

Teresa gave the board a copy of the new LCG Ethics PPM, stating that all Lafayette Consolidated Government employees must now finish their yearly ethics training by November 1st each calendar year.

B. Ordinance submitted amending the FY 17/18 Operating Budget to reinstate promotion line. (Informational)

During the Council meeting on December 19, 2017, an ordinance will be introduced amending the FY 17/18 Operating Budget of the Lafayette City-Parish Consolidated Government by increasing the Promotions line item in the Library Department for the reinstatement of certain promotions that were removed during the FY 17/18 budget process.

C. Change of Library Board Meeting date for October 2018.

When the board approved the meeting dates for 2018, the October meeting was listed as October 22, 2018. This is actually the fourth Monday of the month. Nora Stelly made a motion to reset the meeting date to the third Monday of the month, as per the board's usual procedure, effectively changing the date to October 15, 2018. This motion was seconded by Andrew Duhon.

Yeas: Wiltz, Stelly, Dardeau, Jolivette, Duhon, Wingate

Nays: None

Abstained: None

Absent: Wu, Blue

The motion to change the date to October 15, 2018 was carried.

D. Building C of the Chenier Center

Joan Wingate continued the conversation of taking over Building C of the Clifton Chenier Center. She would like for the original idea of a statue of Clifton Chenier placed in the complex to come to fruition. Teresa Elbertson stated that she would entertain the idea of placing the new music library at this location, and possibly the tool library. All board members seemed to be in agreeance that assuming control over Building C of the Chenier Center would be beneficial to our library and the community as a whole.

VII. New Business

A. Millage Election Renewal

The O&M Millage approved by voters in 2008 to levy a 10 year 1.61 mills tax for the purpose of the maintenance and support of the public library will expire with the 2018 tax year. Andrew Duhon made a motion to authorize the Library Director to request that the City-Parish Council, through the City-Parish Administration, place a renewal of this millage on the April 2018 election. This was seconded by Jolan Jolivette.

Yeas: Wiltz, Stelly, Dardeau, Jolivette, Duhon, Wingate
Nays: None
Abstained: None
Absent: Wu, Blue

The motion to request that this millage be placed on the April 2018 election was carried.

B. Debt Collections

This subject was tabled for discussion at a later meeting.

VIII. Announcements

- A. Reminder that the next Library Board Meeting will be Monday, January 22, 2018.**
- B. Updated Contact information needed for current Board Directory.**

IX. Comments from the Public on any matter not on this Agenda

There were no comments from the public.

X. Adjournment

There being no further business, Joan Wingate made a motion to adjourn the meeting. Jolan Jolivette seconded the motion. The motion was unanimously approved. The meeting was adjourned at 6:45 PM.

Respectfully Submitted,
Teresa Elberson, Secretary