

## Lafayette Public Library

### Discard Policy **DRAFT**

~~The Lafayette Public Library Discard Policy allows for the continued orderly maintenance and development of the library collection in support of the library's mission to "enhance the quality of life of our community by providing free and equal access to high quality, cost-effective library services that meet the needs and expectations of our diverse community for information, life-long learning, recreation, and cultural enrichment" through the disposal of superseded, obsolete, unused or otherwise unnecessary library materials.~~

#### I. Books:

~~Books which have been out of use for over a year may be discarded in accordance with Louisiana R.S. 25:151.~~

~~For continued maintenance and an up-to-date library collection, the~~The Lafayette Public Library Board of Control ~~authorizes-delegates the authority to~~ the Library Director ~~the authority~~ to discard up to 1,700 books<sup>1</sup> per month, or up to the average monthly quantity of books purchased in the ~~based on the~~ prior year ~~purchased quantities~~, whichever is greater.

~~Books qualifying for discard are those having been out of use for over a year due to the books being superseded, obsolete, unused, or otherwise unnecessary in accordance with Louisiana R.S. 25:151.~~

~~The Library Director will annually report the quantity of books purchased in the prior year.~~ The Library Director will provide a monthly report to the Lafayette Public Library Board of Control of the monthly book discards.

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Any request of book discards exceeding 1,700 books or the monthly average equivalent of the prior<sup>1</sup> year's purchases shall ~~approved~~be approved by the Lafayette Public Library Board of Control.

~~The quantity of 1,700 per month equates to roughly 1 years' worth new book purchases for Fiscal Year 2022.~~

#### II. Other Library Materials (Magazines, Audio Visual, etc.)

~~For continued maintenance and an up-to-date library collection,~~The Library Board of Control further authorizes the Library Director to discard through Lafayette Consolidated Government Property Department surplus property process in compliance with local

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<sup>1</sup> The quantity of 1,700 per month equates to roughly 1-years' worth new book purchases for Fiscal Year 2022.

procedures and applicable state laws, 1-years' worth of purchases for magazines and "A/V" Audio Visual, etc. materials on an annual basis to be determined by the Library Director.