

Minutes of the Meeting of the  
Lafayette Public Library Board of Control

January 12, 2015

The regular meeting of the Lafayette Public Library Board of Control was held in the Conference Room of the temporary Administrative Offices at 604 S. Buchanan Street on Monday, January 12, 2015. Dr. Yung-Hsing Wu, President of the Board, called the meeting to order at 5:04 p.m.

**I. Roll Call**

Board Members Present: Bennett Bernard, Adele Blue (left 6:00), Suzanne Dardeau (arrived 5:10), Andrew Duhon, Amy Goode, Joan Wingate, Yung-Hsing Wu

Board Members Absent: Vanessa Hill

Administrative Staff Present: Sona Dombourian, Director; Teresa Elberson, Library Administrator

There were no members of the public in attendance.

**II. Approval of Minutes**

A motion to approve the minutes of the November 17, 2014 Regular Meeting was made by Andrew Duhon and seconded by Bennett Bernard.

Yeas: Blue, Wingate, Duhon, Wu, Bernard, Goode

Nays: none

Abstain: none

Absent: Hill, Dardeau

The motion to approve the minutes was approved.

**III. Director's Report and Comments**

Ms. Dombourian gave a verbal report to the Board. The Financial Report in the packet is the one available from Lafayette Consolidated Government. Year-end carryovers are not yet reflected on this report. The Statistical Reports are delayed due to some changes in the reporting and the meeting being a week earlier than usual. Quarterly reports should be available by the February meeting.

Suzanne Dardeau was reappointed to the Library Board for another 5 year term. Board members whose terms expire in 2015 are: Bennett Bernard (term expires 8/31/15) and Vanessa Hill (term expires: 9/30/15). Both Mr. Bernard and Dr. Hill are in their second terms, so are ineligible for reappointment. Yung-Hsing Wu (term expires 11/30/15) is serving her first term and is eligible for reappointment to a second term.

The Bayouland Consortium is changing e-magazine providers from Zinio to Flipster, effective in March 2015. The interface with Flipster is more user friendly, and the product offers more popular titles than Zinio.

Librarian positions have all been filled. Library Associate vacancies are in the process of being filled. The Director's Executive Secretary is vacant due to a resignation; filling this position may not occur until after the move back in to Main.

The Library is upgrading its automation system, replacing the obsolete Dynix Classic system with the company's new version, Symphony. The upgrade contract was recently signed by City/Parish President Durel. The upgrade will offer new access and enhanced searching to the public and enhancements to staff processes. The system will be a hosted system, minimizing the need for staff management and monitoring of servers. Dombourian stated that an implementation schedule is being prepared and that the system should be running before the end of the current fiscal year.

Mrs. Elberson reported on the 2<sup>nd</sup> year of the "100 Book Club". About 180 people completed 100 books in 2014, including about 80 who had also read 100 books in 2013. The Board was invited to the reception that will be held on January 29<sup>th</sup>.

Mrs. Elberson encouraged the Board to participate in the "Lafayette Reads Together" community read and discussion. The book chosen, in partnership with the School System is, *A Long Walk to Water*. The Junior League of Lafayette and Cox Communications have also partnered with the Library. Free copies of the book are available thanks to the Junior League. The e-book and e-audiobook are also available through the Library's Overdrive service. The logo design was also donated. The Library hopes to continue this next year.

Ms. Dombourian was pleased to announce that the city bus was now stopping at the South Regional Library. Library and LCG Transit staffs have met to discuss logistics. The bus will pass every 30 minutes, stopping on South City Parkway near the front entrance of the library. A bus shelter may be located near the left turn dog-leg.

#### **IV. Construction and Facilities Update**

Ms. Dombourian announced that LCG's new Director of Public Works was Kevin Blanchard. Kevin was formerly the Chief Development Officer with LCG and has a background in journalism and a law degree. She and Kevin met last week to tour the Main Library and discuss some of the issues and concerns regarding Substantial Completion.

A meeting is being held on January 16, 2015 to discuss the status of issues at the South Regional Library, including roof issues and the auditorium leak. The meeting was requested by attorneys for the contractor.

Ms. Dombourian showed pictures of the East Regional Library. She announced that the building is much further along than it was two months ago. A preliminary punch list walk through is scheduled for mid-January and substantial completion is expected in February. Furniture will arrive in early March. HVAC startup was a success. A resident complained through City Hall about noise since the HVAC start-up. This is being investigated by the architect and Public Works. We anticipate opening East Regional before the summer, barring any unforeseen events.

Ms. Dombourian showed pictures of the Main Library. Furniture has been arriving. There were some end panels for shelving damaged in delivery. Tops for the circulation and children's desks will need repair due to the way they were seamed. Pictures of the Library mural on the 2<sup>nd</sup> floor were shown. Mrs. Elberson had the original artist, Justyna Frederick, re-sign the

mural. Furniture installation will continue in January. Book collection move-in should start sometime in February. The contractor is still working on their punch list, including elevators issues, HVAC issues, lighting control software access, and some interior issues. The current projection is that the Library can re-open in April or May.

## **V. Comments from the Library Board**

### *Lafayette Public Library Foundation Report*

Mrs. Wingate gave a verbal report on the success of the Spellabration. The IND had an article and event pictures. The Endowment provided 239 books for 2014. The Foundation is planning the 2015 Awards event on April 10<sup>th</sup>. The Foundation is considering options for their next fundraising goal, now that the funding of the Children's entrance is complete.

## **VI. Old Business**

There was no old business for discussion.

## **VI. New Business**

### *Discussion to review the Library Director's salary*

Dr. Wu said that several Board members had spoken with her about the competitiveness of the library director's current salary within LCG and within the state. She is interested in having a conversation as a Board and could either appoint a committee to study this or have one Board member do some research and report back to the Board at a future meeting. The Board suggested that the issue could be brought to the Board more quickly if one person did some research. Dr. Wu stated that she would do this research and present her findings to the Board at the February meeting.

## **VIII. Announcements**

Ms. Dombourian asked that anyone interested in attending either the *Louisiana Library Association* Annual Conference to be held March 25 – 27 in Shreveport or the *American Library Association* Annual Conference to be held June 25 – 30 in San Francisco contact Mrs. Elberson or Ms. Dombourian.

## **IX. Comments from the public**

There were no comments from the public.

## **X. Adjournment:**

Joan Wingate made a motion to adjourn the meeting. The motion was seconded by Suzanne Dardeau. The motion was unanimously approved. The meeting was adjourned at 6:07 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary