

The August meeting of the Lafayette Public Library Board of Control was called to order by Vice-President Yung-Hsing Wu at 5:00 p.m. on August 18, 2014 in the Buchanan Street administrative office meeting room. Board members present were Bennett Bernard, Andrew Duhon, Vanessa Hill, and Suzanne Dardeau. Adele Blue, Kay Theunissen and Joan Wingate were not in attendance. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Director's Secretary Liz Breaux. Amy Goode, a member of the public, was also in attendance.

Approval of Minutes

A motion to approve the minutes of the May 19, 2014 Library Board meeting and the July 7, 2014 special meeting was made by Vanessa Hill and seconded by Bernard Bennett. The motion unanimously carried.

Director's Report and Comments

Ms. Dombourian highlighted the summer activities from the distributed report. Mrs. Elberson reported on the summer reading programs. Mrs. Elberson also reported that 888 people had joined the 2014 100 Book Club. The recognition for this program will be in January 2015.

Dr. Wu inquired about the 3-D printer and if it was available to the public to print. Ms. Dombourian stated that currently the library is allowing use in connection with library workshops and programs. Other library systems ran into issues with allowing public print jobs from the 3-D printer and now require the patrons to take classes on using the 3-D printers prior to submitting jobs. Some of the libraries that allow public printing have multiple printers available. This may be an option for the library once Main is reopened, when the staff expects to expand Makerspace offerings. Andrew Duhon displayed a key fob with the LCG logo on it that was printed on the Library's 3-D printer. The Friends of the Library funded the equipment and events for the Makerspace.

E-books broke a record in June with 11,000 checkouts and broke that record in July with over 12,000 checkouts. Simon & Schuster was the last major publisher to agree to sell e-books to libraries. 300 new titles were purchased and 80% were checked out within three days.

Discussion was held about publishers and e-books. Ms. Dombourian expressed that the library is happy to be able to supply most titles now. Mrs. Elberson stated that the cost of e-books generally averages out due to many lower priced titles purchased along with the more expensive bestsellers.

Ms. Dombourian reported that the Foundation's Spellabration event will be November 13, 2014, that the Friends of the Library Book Sale is in early September, and that the Friends' Author Dinner will be in October at the Petroleum Club. The author will be Rita Grimsley Johnson, a syndicated columnist.

Ms. Dombourian reported that the South Regional Library will now be a polling place for elections in place of Fire Station 13, effective with the November 2014 election. Staff is working on logistics at this time. This is the only library in our system currently being used as a polling place.

Ms. Dombourian also announced that former Library Board president Jules "Menou" Arceneaux recently passed away. The book *Walden, 150th Anniversary Illustrated Edition of the American Classic* by Henry David Thoreau will be plated in his honor. Former Library

Foundation Board member Wes Cady also recently passed away, and a book will be plated in her memory.

Construction and Facilities Updates

SOUTH REGIONAL

Ms. Dombourian updated the Board on construction related issues at the South Regional Library. Solutions to these issues are still addressed by the contractor, architect and staff. Roof blisters have resurfaced and the architect is in the process of investigating.

The property next to the library has been cleared due to being purchased by a local car dealership. The Library has a perpetual servitude on that property to allow for left turn access to South City Parkway.

NORTH REGIONAL

Termite damage was discovered at the North Regional Library. It has been taken care of, and the facility is now under termite contract. Ms. Dombourian reported that the South Regional Library is being inspected and will be put under contract. She reported that, while there had never been a problem at the Main library, staff will evaluate and may add the termite protection once construction is completed.

WEST REGIONAL

The survey for property selected for the future West Regional Library has been done. Plat approval will be sought at the September Planning Commission meeting. LCG's Legal Department will then prepare the necessary documents for purchase. Once ready, the documents will be submitted for City-Parish Council approval. The purchase process will take several months.

The site is currently in the unincorporated Parish but is expected to be annexed into the City of Scott once purchased. The Library would then have water and sewerage from the City of Scott.

MAIN LIBRARY

Two change orders for additional fiber optic and coax cabling needed by the Library's IT staff plus the addition of two bollards to allow for chaining off driveway entrances have added ten days to the contract.

Work continues on the elevators and all hope the recent progress on these units will allow the contractor to complete the building on schedule.

- **Perimeter Fence**

The perimeter fence plan is on hold while property boundaries are confirmed. The issue dates back to 1969 or 1970 when the City and Parish swapped land for the Library. The City may still have ownership of the parking lot while the Parish owns the building property. Documentation and resolution to the issue is being researched by several departments. The fence will be bid out separately from the construction job once the issue has been resolved.

- **Mechanical Yard Fence**

Ms. Dombourian stated that she received information from the architect about raising the mechanical yard fence. Raising this fence had been brought up at the July board meeting. The architect reports that the wind load requirements were of concern when raising the fence. The costs would be between \$35,000 and \$70,000. Ms. Dombourian said unless anyone on the board

objected, she would revisit this project after construction and consider with the perimeter fence. There were no objections expressed by the Board.

- Children's Entry

The Library staff has received and reacted to preliminary ideas from Dewberry Architects.

EAST REGIONAL

Ms. Dombourian reported that the East Regional Library is now under cover and dry wall is being installed. Construction is currently behind schedule. The wrong color mortar was apparently used in the brickwork. The architect and contractor are looking at options.

The furniture bids for the East Regional Library will be opened on August 19th.

Comments from the Board

There were no comments.

Old Business

There was no old business for discussion.

New Business

There was no new business for discussion.

Announcements

Ms. Dombourian stated that the Library Board vacancy due to the expiration of Kay Theunissen's term will be announced at the August 19, 2014 City/Parish Council meeting. Resumes are due to the Clerk of the Council, by September 2, 2014. The appointment will be made on September 16, 2014, to be effective September 30th. The September Library Board meeting will be Kay Theunissen's last meeting.

Comments from the Public

There were no comments from the Public.

Adjournment

Andrew Duhon moved to adjourn. Vanessa Hill seconded and all were in favor. The meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary