

The special meeting of the Lafayette Public Library Board of Control was called to order by President Adele Blue at 5:00 p.m. on July 7, 2014 in the Buchanan Street administrative office meeting room. Board members present were Bennett Bernard, Andrew Duhon, Kay Theunissen, Vanessa Hill, Joan Wingate and Yung-Hsing Wu. Suzanne Dardeau was not in attendance. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Director's Secretary Liz Breaux.

Liz Breaux was introduced as the new Director's Executive Secretary.

ADDITIONAL SERVICES – DEWBERRY ARCHITECTS CONTRACT FOR MAIN LIBRARY

Ms. Dombourian gave a presentation on the planned Main Library Children's Department. The theme is a children's International Village. Shelving end panels have been designed as display cases to showcase the Library's International Doll Collection. The Library will also display the Beatrix Potter figurines, willed to the Lafayette Public Library Foundation by Yvonne Carter. These figurines are on indefinite loan to the Library from the Foundation.

The entrance to the department is a large open book. Library staff has been working with the architect on the concept. Several ideas have been discussed without any consensus. The entrance will feature the phrase "Once upon a time" and the exit will feature "happily ever after", but the illustration of this, as well as the decoration of the walls as one walks through the book, has not been resolved. The children's entrance should be fun and inviting, but should not be a public art project that the Library could never change.

The Library's contract with Dewberry Architects, Inc. includes building program design, furniture design and selection, and some interiors design. It allows for additional related services, with the Library Board's advance approval. The Library has successfully worked with this company through its Director of Library Architecture Denelle Wrightson on the regional libraries.

Ms. Dombourian proposed adding additional services to Dewberry Architects, Inc. to design the specialty interiors and to create pricing and bid documents for the project. A proposal for this work has been received from Dewberry Architects, Inc., totaling \$5,580, with \$3,800 for the designing, discussing, and refining the concept and \$1,780 to create the documents necessary for bidding the project. The \$5,580 for this proposal would come out of the library's budget and funds are available.

Ms. Dombourian stated that the Lafayette Public Library Foundation is committed to spending up to \$20,000 on the actual graphics and painting involved in completing the book entrance. Mrs. Blue suggested several typographical corrections and requested that the Additional Services contract be signed by a company officer if Mrs. Wrightson was not an officer.

Ms. Theunissen made a motion that the board accept the proposal for additional services by Dewberry Architects to design the children's entrance book graphic for the Main Library in the amount of \$5,580 and acceptance of the terms as outlined in the proposal. The motion was seconded by Bennett Bernard and all were in favor.

FENCE FOR MAIN LIBRARY

Ms. Dombourian stated that safety and security issues related to the Main Library parking lot after library hours have been discussed over the past 10 years. Discussions about the options to fence off the property were held with the architect early in the project. Preliminary designs for the fence were such that it could be added at a later date if there were funds remaining after construction and changes orders.

Ms. Dombourian is proposing that the Library proceed with finalizing a design for an ornamental steel fence that would surround the perimeter of the Main Library property that would be attractive, provide security, and allow access after-hours to the book return. It would likely be a 6 foot fence in a bronze finish, similar to fences in the surrounding area. The price would likely be in the \$200,000 price range.

Discussion was held about the possibility of designing the fence to gate off the entire property to vehicular traffic at certain times of the year, while allowing foot traffic in the lot. This would be desirable

if the Library would be a venue for Festival International. Ms. Dombourian said she would work with the architects on this option as well.

Andrew Duhon made a motion to add an ornamental fence and gate system to the Main Library parking lot, to allow for closing the lot after Library hours, with the cost not to exceed \$300,000.00. Vanessa Hill seconded the motion. Motion passed unanimously.

MILLAGES

Ms. Dombourian stated that the Library's three operating tax millages are levied annually by the City/Parish Council. The millages are currently set at 2.91, 1.61, and 2.00 mills. The millages are currently levied at the maximum allowable level. The Council will be considering millages in August and the Library Board should consider action regarding the continuation of these millages.

Joan Wingate made a motion that the Library Director send a letter to the Lafayette City/Parish Council through the LCG Administration requesting that the three library millages continue to be levied at their current maximum levels for 2014. Kay Theunissen seconded the motion. Motion was passed unanimously.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ANNOUNCEMENTS

Kay Theunissen's term on the Library Board of Control will expire on September 30, 2014. She is not eligible for another successive term. The vacancy will be advertised beginning on August 9th with the appointment scheduled to be made at the September 2nd City/Parish Council meeting.

The next meeting is the regular meeting scheduled for Monday, August 18th, at 5:00 p.m.

Andrew Duhon made a motion to adjourn. The motion was seconded by Vanessa Hill and all were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary