

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Suzanne Dardeau at 5:07 p.m. on September 16, 2013 in the Buchanan Street administrative office meeting room. Board members present were Bennett Bernard, Adele Blue, Andrew Duhon, Vanessa Hill, and Joan Wingate. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Director's Secretary Veronica Ryder. Kay Theunissen and Yung-Hsing Wu were not in attendance.

APPROVAL OF MINUTES

Vanessa Hill moved to accept the minutes of the July 15, 2013 Library Board meeting. The motion was seconded by Andrew Duhon and all were in favor.

LIBRARY DIRECTOR'S REPORT AND UPDATES

The Director's Report, usage statistics for August 2013 and the 2013 summer reading program statistics were distributed.

Ms. Dombourian evaluated patron usage statistics. Teresa Elberson reviewed summer reading club enrollment numbers. Ms. Dombourian reported the Ancestry genealogy database must be accessed through the library; however, other databases including Heritage Quest, Mango, Proquest Newsstand and Tumble Books are available through the library website, which can be accessed remotely.

3M has been added as an e-book vendor. Books are being ordered and the staff is training to assist patrons. The service will be presented once the vendor completes testing. Popular best sellers from Penguin Group publishing will be available.

The Lafayette Public Library Foundation's Spell-a-bration event will take place on November 14 from 6-9 pm on the second floor at the Lafayette Science Museum. The Friends of the Library will have a team. Tickets are \$25 in advance and \$35 at the door.

The Friends of the Library book sale was successful, raising \$13,761.10 to date. The Friends' Author Dinner will be October 17 at 6:30 pm at the Petroleum Club. C.R. "Rusty" Cloutier will be the featured author.

Ms. Dombourian reported the 2013-2014 Library budget was adopted on September 12 at a special Lafayette Consolidated Government City-Parish Council meeting. Vanessa Hill inquired about Councilman Boudreaux's request for a future library facility in or near the Holy Rosary complex. Ms. Dombourian said that the library has received several requests over the past few years for additional library service, including the Holy Rosary area, areas between the Thruway and St. Martin Parish line, the Pinhook/Kaliste Saloom area, the rec centers, and the Youngsville area closer to Sugar Mill pond. The current model of four regionals and a main library was based on the plan done back in 2001/2002. The bond proposition and millage election was based on this plan. Originally, the Library hoped to have a fifth regional (Southwest Library), but a compromise with LCG and the Council was reached in 2002 that allowed for funding of four regionals.

These plans were done based on population and projections pre-Katrina/Rita. We should review the needs for library service and the regional model periodically. We have been deferring this pending the location of the West Regional Library, decisions regarding the status of the current branch libraries in areas that will be served by East and West Regionals, and the actual operating costs of the renovated Main Library (including leasing warehouse space) once all three floors are open to the public. Dombourian stated that the cost to build a facility could be funded from Fund Balance. However, she said it is the ongoing operating and maintenance costs, including salaries, utilities, internet, and rent (if facility is not owned). There are several models to provide service in smaller areas such as communities. For example, we have the Clifton Chenier Center Library in a Government building, we lease the Duson branch for minimal rent from the Town of Duson, and we have had the strip mall model near a large subdivision previously with the very successful Southside Branch. There are also several considerations, such as do residents have access to bus or other transportation to access the larger facilities that serve their areas or is it more appropriate to add on to an existing regional or start a new facility.

If Holy Rosary is renovated to include a library facility, Dr. Hill suggested a partnership with United Way, Goodwill or other not-for-profit organization that has access to grants for operations. Dombourian added that Councilman Boudreaux said the Library would be invited to attend and participate in any planning meetings for renovating and planning the Holy Rosary campus.

Ms. Dombourian reported that there was no legislation passed during the 2013 Legislative Session nor change in library location that would require changes to the Library's Sex Offender Policy. The administration will review the policy annually following the close of the Legislative Session.

The Louisiana Library Association Convention will take place in Lafayette in March 2014. Ms. Dombourian and Mrs. Elberson will be Conference Chair and Program Chair, respectively, for the event. More details will be available as the time nears.

Mrs. Elberson announced that the Lafayette Public Library System is participating in a nationwide campaign developed by the Online Computer Library Center (OCLC) titled "Geek the Library". The program was underwritten by the Bill and Melinda Gates Foundation and helps promote library usage. Beth Chiasson will schedule a presentation for the next meeting.

Mrs. Elberson reported a new product available to patrons: Kill-a-Watt meters in partnership with LUS. The meters are used to estimate the cost of using electrical devices in homes, allowing patrons to consider purchasing more energy efficient appliances.

The Main Library construction is progressing on schedule. Third floor walls are installed and additional framing has been installed throughout the building. Ms. Dombourian proposed installing new windows and removing the pebble concrete slab around the building. New windows will prevent water leaks, while providing energy efficiency, better noise control and a warranty. The pebble concrete slabs will be removed and replaced with pavers, eliminating unsightly expansion joints. Both proposals were accepted by the Board.

Ms. Elberson reported a faux painter has been hired to create the special columns children's department. Meetings are scheduled for the near future to discuss designs.

OLD BUSINESS

SOUTH REGIONAL LIBRARY WATER ISSUE

Staff reported water in the building during August. The contractor will excavate the area, inspect and re-waterproof. Suzanne Dardeau inquired about the warranty period. Ms. Dombourian confirmed the warranty period is open until the end of December 2013.

WEST REGIONAL LIBRARY PROPERTY SEARCH

No proposals were received with the first RFP. The Purchasing Department will re-advertise and the bids will be open on October 8.

WEST REGIONAL LIBRARY ARCHITECT

City-Parish President Durel selected Architect, Southwest for the West Regional Library architect. The contract for the design consultant, Dewberry Architects, should be signed in the near future.

EAST REGIONAL LIBRARY CONSTRUCTION BID

The contractor will be given a notice to proceed on September 18, 2013, with contract time officially starting September 27, 2013 and should be complete in twelve (12) months. There can be an extension of time issued, if necessary, because of weather delays.

NEW BUSINESS

EAST REGIONAL GROUND BREAKING

Date and time options were discussed for a ground breaking ceremony. An email invitation will be sent to the Board once the ceremony is scheduled.

ANNOUNCEMENTS

ETHICS TRAINING

Ms. Dombourian reminded the Board that one (1) hour of ethics training must be complete each calendar year. Please email the .pdf file of the certificate of completion to Veronica Ryder to keep on file.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, Andrew Duhon moved to adjourn at 6:20 p.m. The motion was seconded by Vanessa Hill and all were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary