

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Suzanne Dardeau at 5:05 p.m. on October 21, 2013 in the Buchanan Street administrative office meeting room. Board members present were Bennett Bernard, Adele Blue, Andrew Duhon, Vanessa Hill, Kay Theunissen and Joan Wingate. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, Teen Librarian Amy Wander and Director's Secretary Veronica Ryder. Yung-Hsing Wu was not in attendance.

APPROVAL OF MINUTES

Kay Theunissen moved to accept the minutes of the September 16, 2013 Library Board meeting. The motion was seconded by Joan Wingate and all were in favor.

LIBRARY DIRECTOR'S REPORT AND UPDATES

The Director's Report, usage statistics for September 2013 and the October 2013 financial report were distributed.

Ms. Dombourian introduced Amy Wander, who presented a "Geek the Library" campaign introduction to the Board. Geek the Library is a national campaign supported by the Bill and Melinda Gates Foundation to promote library support and usage. The Lafayette Public Library system will run the campaign for the next year, which promotes opportunities to speak to patrons about their interest and how to find related materials at their local library.

Ms. Dombourian said that the current Fiscal Year ends on October 31st. Funds remaining for any capital projects not yet complete will carry over into the next fiscal year.

Ms. Dombourian announced that 3M was not able to provide e-book service to the Library at this time due to the incompatibility with our Dynix library system. 3M had been selected as a supplemental service to the current vendor - Overdrive, since 3M could provide access to Penguin Group titles. Dombourian reported that she was happy to announce that Overdrive can now provide access to titles from Penguin Group and that the Library has already begun ordering for the collection.

The East Regional Library groundbreaking ceremony was a success, with media and local politicians in attendance. The contractor is building the foundation pad, hoping to pour the foundation before the rainy season begins.

The facilities maintenance report has been added to the Director's Report and lists projects and maintenance for each library. New money requested in the budget is to maintain the new facilities.

Bennett Bernard inquired about the structure of the Library Accounting department. Ms. Dombourian explained the responsibility of each position in the department.

The Main Library work continues on schedule. Ms. Dombourian reviewed necessary change orders. The furniture package will be submitted for bid soon. A walk through will be scheduled after January 1, 2014.

OLD BUSINESS

SOUTH REGIONAL LIBRARY WATER ISSUE

The contractor and architect continue to research the cause of the water intrusion into the auditorium. None of the testing done to date has provided a cause.

As a separate issue, blisters on the roof have gotten worse over the past several months. The contractor, architect, and roofing sub-contractor are working on this issue. The roofing manufacturer is involved, although it may or may not be part of the 20 year roof warranty. The architect has begun paperwork to file a claim against this warranty.

State Law limits the time frame for which an architect, engineer, or contractor may be sued for matters relating to the design or construction of a facility to a period of five years from the recording of the building acceptance. Kay Theunissen recommended the Board consider authorizing these matters be turned over to LCG's Legal department with a request to appoint an attorney to review and recommend appropriate action before the approaching five year deadline. Andrew Duhon made a motion to forward these issues to LCG's Legal and Risk

Management Departments for review and appropriate action. Adele Blue seconded the motion, and all were in favor.

WEST REGIONAL LIBRARY PROPERTY SEARCH

A single proposal, with 2 property options, was opened on October 18. The property is within the target area, located near the intersection of Old Spanish Trail and the Apollo Road extension. A meeting is scheduled with the architect, Public Works, and Scott officials to review the proposal and the plans for the Apollo Road extension. Following that, the proposal will be evaluated and a recommendation presented to the Library Board.

NEW BUSINESS

2013-14 PAY RATES

Ms. Dombourian reported library employees, including the Library Director, were included in the 3.5% COLA approved by the City/Parish Council at budget Final Adoption. Andrew Duhon moved to affirm the 3.5% COLA, as approved by the City/Parish Council, for the Library Director. The motion was seconded by Kay Theunissen and all were in favor.

2014 PROPOSED LIBRARY HOLIDAY CALENDAR

The 2014 holiday calendar was reviewed. The City/Parish Council will consider approving the holiday calendar for LCG employees at the November 5 meeting. Kay Theunissen moved to approve the proposed 2014 calendar for Library employees. The motion was seconded by Bennett Bernard and all were in favor.

2014 PROPOSED LIBRARY BOARD MEETING SCHEDULE

The 2014 meeting schedule was reviewed. Bennett Bernard moved to approve the proposed 2014 schedule. The motion was seconded by Joan Wingate and all were in favor.

ELECTION OF OFFICERS

Suzanne Dardeau reported Yung-Hsing Wu's interest in the Vice President position. Adele Blue expressed her interest as President. Andrew Duhon moved to elect Adele Blue as President and Yung-Hsing Wu as Vice President. The motion was seconded by Kay Theunissen and all were in favor. Ms. Theunissen thanked Ms. Dardeau for her service.

ANNOUNCEMENTS

LPL FOUNDATION ANNUAL FUNDRAISER – SPELL-A-BRATION

The event is scheduled for Thursday, November 14 at the Lafayette Science Museum. A ticket form was included in the agenda packet.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, Vanessa Hill moved to adjourn at 6:17 p.m. The motion was seconded by Bennett Bernard and all were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary