

The regular meeting of the Lafayette Public Library Board of Control was called to order by Vice-President Suzanne Dardeau at 5:00 p.m. on September 17, 2012 in the Buchanan Street administrative office meeting room. Board members present were Trista Badeaux, Bennett Bernard, Adele Blue, Suzanne Dardeau, Andrew Duhon, Vanessa Hill and Kay Theunissen. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Director's Executive Secretary Lisa Breaux. Library board member Mark Tullos was not in attendance.

APPROVAL OF MINUTES

Adele Blue moved to accept the minutes of the August 20, 2012 library board meeting. The motion was seconded by Bennett Bernard and all were in favor.

At this time, Mrs. Badeaux arrived for the meeting and assumed the duties of the chair.

LIBRARY DIRECTOR'S REPORT AND UPDATES

The director's report and financial report were distributed. Statistics for August 2012 were also distributed.

Ms. Dombourian reported that the electronic book checkouts for the last 12 months total 3% of the library's total circulation. This is an increase from 1% for the period September 2010 through August 2011.

The Lafayette Public Library Foundation is planning their fundraiser, Spellabration, on Thursday, November 1 at the Lafayette Science Museum.

The Friends of the Library book sale begins with a preview sale for Friends members tonight. The sale will open to the public Tuesday, September 18 – September 20. The book sale is held at the Heymann Center Ballroom. The silent auction is on display at the South Regional Library through October 4.

OLD BUSINESS

WEST REGIONAL LIBRARY

Ms. Dombourian reported that there is no change in the status of the West Regional Library. The library is awaiting the future population projections.

MILLAGES AND MILLAGE RENEWAL ELECTION

The library millages were set at the current year rate (rolled forward) at the Lafayette City-Parish council meeting on August 21. The millage renewal election is on the ballot for Tuesday, November 6, 2012. Ms. Dombourian is preparing a fact sheet for distribution. The library has also booked time on Acadiana Open Channel to promote the library.

2012-2013 LIBRARY BUDGET HEARING

There were no changes made by the City-Parish Council during the library budget hearing. Councilman Shelvin requested information concerning the various leases on the library's temporary locations. Ms. Dombourian provided the requested information for the budget wrap-up session and there were no additional questions. The budget was adopted by the council at the special meeting on September 13, 2012.

Councilman Boudreaux inquired as to the possibility of additional small branch libraries around Lafayette following the completion of the Regional expansion program. Ms. Dombourian assured him that the Board is aware of his request and that other requests for expanding library services have been received. The library will revisit this possibility once the expansion program has been completed.

Ms. Dombourian reported that workers comp premiums and building insurance have been paid as part of the LCG premiums and has not, in the past, been allocated against the Library budget. Beginning with the 2012-2013 budget, the library will pay its direct cost for these items. In addition, LCG will recoup the costs for the current fiscal year (2011-2012) and the prior three fiscal years. The library's annual cost for workers comp is estimated at approximately \$35,000. The annual cost for building

insurance is estimated at approximately \$186,000. The current and prior three-year amount which will be moved from the library fund balance to reimburse the LCG general fund is \$98,858 for workers comp and \$527,029 for building insurance totaling \$625,887.

NEW BUSINESS

COMPLIANCE WITH ACT 693, 2012

Ms. Theunissen reported on the recent legislation banning sex offenders from libraries with library boards charged with the responsibility to create a policy regulating the presence of certain sex offenders in the library. The State Library of Louisiana is providing information and guidance on the development of the library's policy. Ms. Theunissen, Ms. Dombourian and Ms. Elberson have drafted a proposed policy for the Lafayette Public Library. The proposed policy considers each library location's staffing, usage, and logistics when reasonably restricting the time, place, and manner of access to the various locations per the law. The proposed policy also provides alternate means of access to collections located in banned areas or locations. The policy includes exceptions, handling violations, and an appeals process.

Ms. Theunissen recommended that the policy be reviewed by the necessary LCG departments, including Chief Administrative Officer Dee Stanley and LCG Legal Counsel Mike Hebert. Andrew Duhon moved to approve the policy with authority given to the library director to make administrative or clerical changes as needed. The motion was seconded by Bennett Bernard and all were in favor.

ESTABLISH A LOCATION FOR THE OCTOBER 15, 2012 LIBRARY BOARD MEETING

The next regularly scheduled board meeting is Monday, October 15, 2012. Adele Blue moved to hold the October meeting at the Buchanan Street Administrative office building. The motion was seconded by Andrew Duhon and all were in favor.

ANNOUNCEMENTS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary