

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Andrew Duhon at 5:00 p.m. on August 15, 2011 in the Main Library Meeting Room. The meeting room was open to the public for the meeting. Board members present were Trista Badeaux, Bennett Bernard, Vanessa Hill, Jean Kreamer, and Kay Theunissen. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Director's Executive Secretary Lisa Breaux. Library Board members Suzanne Dardeau and Mark Tullos were not present.

## **APPROVAL OF MINUTES**

Jean Kreamer moved to accept the minutes of the June 20, 2011 library board meeting. The motion was seconded by Kay Theunissen and all were in favor.

## **LIBRARY DIRECTOR'S REPORT AND UPDATES**

Congratulations were extended to board member Trista Badeaux on her recent accomplishment of obtaining her Master's Degree in Library and Information Science from LSU.

The director's report, financial report and construction reports were distributed. Statistics for June, July and the nine-month period from November to July were also distributed.

The move from the Main Library is continuing. Shelving and books are being re-located to the warehouse, and the restroom facility construction has begun. The leases for all temporary facilities have been signed and complete move out from the Main Library is anticipated to be nearly completed by October.

The summer reading program is completed for 2011. The program was very successful with 4,980 children, 266 teens and 563 adults participating. The children read over one million minutes during the program! A bicycle, an iPod and a Nook were the top prizes distributed to the winning readers.

The library budget hearing was held on August 11<sup>th</sup>. Due to initial projections from the Lafayette Parish Assessor's office for a slight decrease in ad valorem taxes, LCG prepared the FY 11-12 budget using a 2% decrease in ad valorem taxes. At the hearing, Conrad Comeaux informed the Council that although the 2011 tax rolls have not yet been finalized, it appears that the valuation would be roughly the same as 2010.

Meetings with the consultant and architect for East Regional were held in early August. The project is still on track to have the architect's construction documents to be submitted at the end of September, with a planned November 2011 bid date.

Ms. Dombourian stated that the West Regional Library is in the 5-year capital budget for FY 12/13. The search for property for the West Regional Library should resume after the move-out of the Main Library is completed. Mr. Duhon recommended that the property search for West Regional be placed on the next board meeting agenda.

## **OLD BUSINESS**

### **UPDATE ON LAPTOP CHECKOUT PROGRAM**

Ms. Dombourian updated the board on the Business Technology Opportunity Program grant received by the State Library of Louisiana. The BTOP grant includes ten laptops for each parish library system that are intended for check out to library patrons. The stipulation was that the patrons can check these out for home use. After reviewing the policies and discussing logistics and procedures, the director recommended at the June 20, 2011 board meeting that the Lafayette Public Library accept these laptops with the condition that they will be used in concert with computer training classes offered by the library. The library was informed by the State Library that the use of the laptops in this way did not meet the terms of the grant. In keeping with staff recommendations and Board action from the previous meeting, Ms. Dombourian informed the State Librarian that the Lafayette Public Library will not be participating in the grant program at this time. The State Librarian responded that the computers previously earmarked for Lafayette Parish would be distributed to other library systems throughout the state. In response to a request from the State Librarian, Ms. Dombourian provided information about the concerns and issues that impacted the decision not to participate in the manner required by the State Library. The library is looking into the feasibility of checking out the existing laptops used in the mobile training lab for use by patrons enrolled in the training classes.

#### **UPDATE ON MAIN LIBRARY PARKING LOT**

Ms. Dombourian stated that estimates for temporary fencing to close off the Main Library parking lot have been received by LCG Public Works. Pricing for the fence was the same for either purchase or lease. A decision was made to lease the fence. The fence will be 8 feet with barbed wire at the top.

#### **NEW BUSINESS**

##### **PERPETUAL RECOGNITION PLAQUES**

A discussion regarding building plaques to commemorate the contributions of the building committee and other individuals and groups such as the Friends of the Library, the Library Foundation, and the City of Carencro, to the North and South Regional libraries was held. Following discussion, a sub-committee was established to review the available options for the building plaques and perpetual recognition plaques. Serving on the committee will be Jean Kreamer, Trista Badeaux and Sona Dombourian. A sub-committee meeting will be scheduled to continue discussion.

#### **ANNOUNCEMENTS**

The Paul and Lulu Hilliard University Art Museum will host its annual Acadiana Wine and Food Festival on October 28 and 29, 2011.

#### **COMMENTS FROM THE PUBLIC**

There were no comments from the public. The next library board meeting is scheduled for September 22, 2011 at 5 p.m.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary