

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Andrew Duhon at 5:00 p.m. on June 20, 2011 in the Main Library Meeting Room. The meeting room was open to the public for the meeting. Board members present were Suzanne Dardeau, Jean Kreamer, Kay Theunissen and Mark Tullos. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, and Maintenance Supervisor Larry Gass. Building committee member Mike Hollier was also present. Library Board members Trista Badeaux, Bennett Bernard, and Vanessa Hill were unable to attend. Public guest was Mrs. Adele Blue.

APPROVAL OF MINUTES

Kay Theunissen moved to accept the minutes of the May 16, 2011 library board meeting, the March 10, 2011 special library board and building committee meeting and the June 6, 2011 special library board and building committee meeting. The motion was seconded by Jean Kreamer and all were in favor.

LIBRARY DIRECTOR'S REPORT AND UPDATES

The director's report, financial report and construction reports were distributed. April and mid-year statistics were also distributed.

The move into the temporary library spaces is continuing. The Community Services staff has moved into the temporary office space on Clinton Street. The lease for the United Way warehouse has been sent to Mr. Durel's office for signature. After the lease is signed, the landlord will replace the cooling system in the warehouse with regular air conditioning and heating. They will also install a restroom facility in the office area.

The final lease for the Buchanan Street property and parking is in process. Discussions regarding a gated system for the parking lot have taken place with the landlord. The library hopes to have these issues resolved by July 1st.

The summer reading club kickoff held at South Regional was a success. Free bike helmets were distributed by Bike Lafayette. Reading clubs are set up for children, teens and adults.

Two new databases have been started for library patrons. The Data Mango database will allow patrons to learn new languages. The Proquest Newsstand includes a variety of newspapers around the country including the Daily Advertiser with full text articles to the year 2000.

OLD BUSINESS

EAST REGIONAL LIBRARY

Ms. Dombourian presented the architect's revision to the cost estimate, along with several optional items. Options for the HVAC system, generator, and retention ponds, daylight harvesting, and the exterior and interior materials were discussed. Although it will add to the cost, the staff recommends a two-chiller system for redundancy. Security cameras, card access, and audio/visual related items were originally budgeted elsewhere in East Regional. Because of timing and other issues during the construction of other library facilities, the library wishes to have these items included as part of the construction. Mike Hollier recommended keeping the daytime harvesting and also recommended the two-chiller system.

After discussion, Kay Theunissen moved to approve the Architect's cost reductions shown in 1.0 (reduce by \$874,000) and 2.0 (reduce by \$340,000), to accept the director's recommendation to take reductions of 3.14, 3.15, and 3.20 (reduce by a total of \$99,000), to change to the two-chiller system (add \$78,000), and internally transfer up to \$125,000 from the automation budget for East Regional to the construction budget to cover the cameras, card access, and audio/visual, and to authorize the director to contact the Public Works Director to approve moving the contractor from Design Development into the Construction Documents phase. The motion was seconded by Mark Tullos and all were unanimously in favor.

NEW BUSINESS

MAIN LIBRARY PARKING LOT

The Library Director discussed the Main Library parking lot during the renovation. Original plans were for the general contractor to fence/gate the lot during the construction. The asbestos contractor will also be doing demolition as part of their job which may potentially result in the building being left open. The Director met with the Police Chief to discuss security concerns about the lot after library hours and the feasibility of closing off the lot as soon as possible. The library would be paying for the fencing either as part of the construction or if the fencing was done in advance. Ms. Dombourian also stated that re-locating the book drops to an alternate location

is being considered. After discussion, Dr. Kreamer moved to authorize closing the library parking lot after library hours via fencing and gating at the discretion of and at such time deemed appropriate by the Library Director. The motion was seconded by Kay Theunissen and all were in favor.

LAPTOP CHECKOUT PROGRAM

Ms. Dombourian briefed the board on the Business Technology Opportunity Program grant received by the State Library of Louisiana. The BTOP grant includes ten laptops for each parish library system that are intended for check out to library patrons. The stipulation is that the patrons can check these out for home use. After reviewing the policies and discussing logistics and procedures, the director is recommending that the Lafayette Public Library accept these laptops with the condition that they will be used in concert with computer training classes offered by the library. The recommendation is that the laptops be managed by the Electronic Resources Librarian / Trainer who will gear classes to take advantage of having a laptop to practice skills learned at home. An example of the checkout timeline would be that a patron would be able to take the class on Monday, check out a laptop to reinforce the lesson instructed at home, and return it at the Thursday or Friday class. The Library would evaluate this after several months. Dr. Kreamer moved to accept the laptop lending program with the condition that the laptop computers circulate only to patrons enrolled in the computer classes that are designed around these laptops. The motion was seconded by Kay Theunissen and all were unanimously in favor.

ANNOUNCEMENTS

AMERICAN LIBRARY ASSOCIATION CONFERENCE

The ALA conference will be held in New Orleans beginning June 23-28, 2011 . A copy of the governmental employees hotel lodging sales/use tax exemption certificate was distributed to library board members for their use upon registering their hotels.

COMMENTS FROM THE PUBLIC

There were no comments from the public. The next library board meeting is scheduled for July 18, 2011 at 5 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary