

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Andrew Duhon at 5:00 p.m. on May 16, 2011 in the Main Library Meeting Room. The meeting room was open to the public for the meeting. Board members present were Trista Badeaux, Bennett Bernard, Suzanne Dardeau, Vanessa Hill, Jean Kreamer, and Kay Theunissen. Staff members present were Library Director Sona J. Dombourian, Library Administrator Teresa Elberson, Maintenance Supervisor Larry Gass and Director's Executive Secretary Lisa Breaux. Special guest Clerk of Court Louis Perret was also present. Library Board member Mark Tullos was unable to attend. Public guest was Mrs. Adele Blue.

Mr. Duhon introduced the newest member of the Library Board of Control, Suzanne Dardeau. Ms. Dardeau was appointed by the Lafayette City-Parish Council on May 3, 2011. The board members and staff introduced themselves.

SWEARING IN OF LIBRARY BOARD OF CONTROL MEMBERS

The Lafayette Parish Clerk of Court, Louis Perret, was present to conduct the swearing in of the members of the Library Board of Control. Mr. Perret first swore in Board president Andrew Duhon, followed by the swearing in of the remaining board members. Following the swearing in, all board members signed office Oath Book #22 and were presented with a token of the ceremony by Mr. Perret.

APPROVAL OF MINUTES

Kay Theunissen moved to accept the minutes of the April 18, 2011 meeting. The motion was seconded by Jean Kreamer and all were in favor.

LIBRARY DIRECTOR'S REPORT AND UPDATES

The director's report, financial report and construction reports were distributed. April and mid-year statistics were also distributed.

Ms. Dombourian reported that the library is still working on the leases for the temporary locations. The legal department has reviewed the lease for the Pinhook storage location, however it will be approximately six weeks after the lease is signed before the building will be able to be occupied due to necessary modifications.

The vendor for the library e-books has announced that they will partner with Kindle to make e-book selections available for Kindle users. The library anticipates an even greater patron demand for e-book selections.

Ms. Dombourian reported that a special meeting will be held for Library Board and Building Committee members to review the design development presented by the architect for the East Regional Library. The architect has developed an exciting plan for the library. Meetings have been held with both mechanical and electrical engineers.

The Summer Reading Kickoff will be held at the South Regional Library on Saturday, May 28th beginning at 9:00 a.m. until 3:00 p.m. The theme of the summer program is "One World, Many Stories". Several activities are planned including crafts, the Zoo-Zoom petting zoo, a magic show and two presentations of Eric Herman and His Invisible Band. Sign ups for the summer reading program will be held beginning May 16th through the end of July at all library locations.

OLD BUSINESS

AMERICAN LIBRARY ASSOCIATION CONFERENCE

The annual American Library Association conference will be held in New Orleans from June 23 – 28, 2011. A copy of the program was distributed. Ms. Dombourian recommended that board members register for the exhibits only package or the exhibits plus package which includes the opening general session on Friday, June 24th. The exhibits supreme package includes the opening general session and the auditorium speaker series. Hotel information and a list of exhibitors were provided with the program.

UPDATE ON ETHICS DISCLOSURE

Ms. Dombourian stated that City-Parish Attorney Mike Hebert directed LCG attorney Vivian Neumann to research whether the Library Board of Control members are required to file personal financial disclosure statements pursuant to the Louisiana Code of Governmental Ethics this year. Ms. Neumann has confirmed that board members are not required to file this year because the population of Lafayette as per the 2000 Federal

census, was not greater than 200,000. The 2010 Census which shows Lafayette's population over 200,000 is expected to be official by next year's filing deadline. Board members should plan on filing for 2011.

NEW BUSINESS

2011-2012 BUDGET

Ms. Dombourian presented the 2011-2012 proposed budget including \$11,097,700 in revenues, \$8,471,611 in expenditures for review by the board.

Ms. Dombourian stated that there are no changes in Personnel Strength included in the proposed budget. The annual costs for the temporary rental facilities as well as 6-12 months in costs for the Main Library are included. The book budget reflects an increase to meet the demand for e-book titles and to continue two databases started in 2010-2011.

Revenue highlights discussed included:

- Taxes have been budgeted at status quo.
- The budgeted amount for State for Public Libraries is based on current expectations as per the State Library of Louisiana.
- The budgeted amount for fines, lost books, printing and copying is reduced anticipating less use following the closing of the Main Library.

Expenditure highlights discussed included:

- LCG related items i.e., administrative fees, leave payments to retiring employees, increases in salaries or benefits are included at the current year's budget amount.
- Personnel Cost do not include any additional positions.
- Operating Cost includes a full year at the existing Main Library, as well as a full year in temporary locations (utilities, telephone, Internet, pest control, garbage pickup, and security guard).
- Operating Cost also includes existing Main Library maintenance and inspection items such as elevators, HVAC, and ground maintenance. Some of these items are duplicate services required for only a month or two until the renovations begin.
- Book Budget increases budget for e-books by \$26,000, and increases database budget to allow for Language learning product and for newspaper full text product that will include the Daily Advertiser. The budget for books, periodicals and audio-visuals will remain the same as 2010/2011 budget.
- Capital 11/12 budget includes normal recurring capital expenses.
- Capital – Pay as You Go (PAYG) 11/12 – No new items are included in the Pay as You Go budget. Unexpended monies from Main, East, and Automation in the current budget will carry over.

Jean Kreamer moved to accept the budget as presented. Kay Theunissen seconded the motion and all were in favor.

ANNOUNCEMENTS

There were no announcements.

COMMENTS FROM THE PUBLIC

There were no comments from the public. The next library board meeting is scheduled for June 20, 2011 at 5 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:20 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary