

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Jean Kreamer at 5:00 p.m. on September 20, 2010 in the Main Library Meeting Room. Board members present were Trista Badeaux, Bennett Bernard, Andrew Duhon, Vanessa Hill, Molly Kallenberger, and Kay Theunissen. Staff members present were Ms. Sona J. Dombourian, Library Director, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary. Library Board member Mark Tullos was unable to attend due to a work commitment.

APPROVAL OF MINUTES

Kay Theunissen moved to accept the minutes of the August 2, 2010 meeting. The motion was seconded by Andrew Duhon and all were in favor.

LIBRARY DIRECTOR'S REPORT

The director's report, financial report, circulation statistics for July and August and the statistics summary for November through July were distributed.

Ms. Dombourian reported that the last Friends of the Library book sale before the renovations was held during September 16 – 19. Proceeds are estimated at \$15,000 not including the silent auction. The Friends have secured space at the Brandywine facility for sorting and storing books. Donations will be received at one of the temporary library locations. Future sale locations have not yet been determined.

The Library Foundation is working on a new logo and branding to be used in membership drives and fundraising.

The budget is scheduled to be adopted by the City-Parish Council on September 29, 2010. Pay increases for employees were not included in the 2010-2011 budget, but the council will re-consider an adjustment should sales tax and other indicators continue to increase.

It was noted that Library Board member emeritus Mike Killen passed away earlier this month. Several donations have been made to the Library Foundation in his memory. A book will be plated in his memory.

Terry Roy has been appointed as the Regional Library Manager of the South Regional Library to replace Elizabeth Blomquist. Jackie Lopez was promoted from Librarian II to Librarian III at that same library.

Lafayette Consolidated Government will soon implement a new consolidated accounting and purchasing software. The go-live date is November 1, 2010. The new system will offer up-to-the-minute reporting and tracking of the budget and purchasing status.

CONSTRUCTION REPORTS

The construction report was distributed with the director's report.

EAST REGIONAL LIBRARY

Denelle Wrightson was been working with administrative staff on the first draft of the Building Program. She is scheduled to return at the end of September to continue this discussion. The building program may be available for review by the library board in November.

OLD BUSINESS

MAIN LIBRARY MOVE OUT

Ms. Dombourian reported that work is progressing on the leases for the facilities that were identified as temporary library and office spaces. Ms. Dombourian is negotiating two-year leases with either an option for a third year or a month-to-month for the third year.

The Jefferson Street Market location is in the process of changing owners and Ms. Dombourian is working with both the new and current owners to resolve the leases. A build-out of the facility is required prior to move in and the library will then need to get into the building to run cabling, etc. Negotiations for parking are in process. Several options have been investigated including parking lots on Jefferson Street and the LCG parking garage for staff parking. Public parking options are also being researched. The proposed hours for Jefferson Street will be Monday – Thursday 8:30 a.m. – 6:30 p.m.; Friday 8:30 a.m. – 6 p.m.; Saturday 10:00 a.m. – 4 p.m.; Sunday 1 p.m. – 5 p.m. These hours are subject to change depending on scheduled downtown activities.

The build out diagram has been received from the interior designer for the Pinhook location. The diagram will be helpful to determine how materials will fit into that space. The proposed hours for this location are the same as proposed for Jefferson Street location. An outdoor book return is proposed for this location.

The Clinton Street location proposed for administrative offices is move-in ready. Final approval from the legal department for the lease is in process.

Ms. Dombourian has met with two moving companies to discuss the move out of the Main Library. Due to the magnitude of the project, the first vendor was not able to consider the job. The second vendor is gathering information to offer a proposal. Additional options are also being investigated.

NEW BUSINESS

LOUISIANA LIBRARY ASSOCIATION CONFERENCE

The Louisiana Library Association Conference will be held in Lafayette on March 16 – 18, 2011. A reception for library trustees and public librarians will be held at the University Art Museum on Wednesday evening immediately following the awards reception. Dinah Williams is the trustee committee chair and is working with Mark Tullos on the plans for the reception. Library board members were asked to consider volunteering to help with the reception. Dr. Kreamer will chair the hosting committee for the reception.

ANNOUNCEMENTS

Dr. Vanessa Hill's term on the Library Board expires September 30, 2010. The City-Parish Council has advertised the vacancy and applications were due to the Council office by noon on Tuesday, September 7, 2010. The appointment will be made at the September 21, 2010 council meeting. Dr. Hill is eligible for re-appointment.

COMMENTS FROM THE PUBLIC

There were no comments from the public. The next library board meeting is scheduled for October 18, 2010 at 5 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary