

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Jean Kreamer at 5:00 p.m. on June 8, 2010 in the Main Library Meeting Room. Board members present were Trista Badeaux, Bennett Bernard, Andrew Duhon, Vanessa Hill, Molly Kallenberger and Kay Theunissen. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Administrator, and Lisa Breaux, Director's Executive Secretary. Library board member Vanessa Hill was not present.

APPROVAL OF MINUTES

Mark Tullos moved to accept the minutes of the April 19, 2010 meeting. The motion was seconded by Andrew Duhon and all were in favor.

Due to a commitment of board member Andrew Duhon requiring his early departure, discussion of New Business was taken at this point of the meeting.

NEW BUSINESS

2010-2011 BUDGET

Ms. Dombourian presented the 2010-2011 proposed budget including \$10,777,924 in revenues, 18,331,381 in expenditures and a 5 year capital plan as attached for FY 2010/11 for review by the board.

Major items in the proposed budget that differ from the current budget were presented as follows:

- One new employee (Departmental Budget Analyst) to assume budget preparation, monitoring and reporting duties that the Director is presently handling.
- Utilities, telephone, internet for existing Main Library plus three temporary spaces (to be adjusted when rental situation is finalized)
- Security system and data/electrical needs for rental facilities
- Book budget increase due to demand, rising costs and state aid decreases
- South Regional adjustments following one year occupancy and operational history
- Technology items increase due to demand, replacement and state aid decreases
- Two portable lending library systems at a cost of approximately \$15,000 each.
- Use of fund balance as a Pay as You Go (PAYG) for the balance of Main and East construction projects and the Automation System replacement.

Revenue highlights discussed included:

- Preliminary amount for taxes reflects a slight increase
- Reduction in State Aid for Public Libraries
- Reduction in fines, lost books, printing and copying due to closure of Main Library

Expenditure highlights discussed included:

- LCG related items i.e., administrative fees, leave payments to retiring employees, increases in salaries or benefits are included at the current year's budget amount.
- Personnel Cost includes one new position as well as staff and board attendance at LLA (in Lafayette) and ALA (in New Orleans).
- Operating Cost includes a full year at the existing Main Library, as well as a full year in a temporary library, administrative office building and working warehouse; utilities for all locations and maintenance and inspection items.
- Book Budget increases budget for books by 10%; increases budget for music by 13%; increased budget for leased book plan and leased DVDs by 20%; and increased databases, downloadable e-books and e-audiobooks by 60%.
- Capital 10/11 includes two portable lending libraries similar to movie or candy vending machines.
- Capital – Pay as You Go (PAYG) 10/11 – due to unavoidable delays encountered over the past 7 years with the building program coupled with a delay in selling the remaining library bonds have resulted in a build up of fund balance in the library's regular budget. After reviewing the proforma, it is recommended that the library use existing Fund Balance to complete the remaining facilities rather than sell additional bonds at this time. The Library would have \$18.8 million in bonding capabilities for the future for constructing, renovating, or improving library facilities and related per the terms of the bond proposition the voters approved.

Andrew Duhon moved to accept the budget as presented. Kay Theunissen seconded the motion and all were in favor. Dr. Kreamer asked that the minutes reflect gratitude and commendation to Ms. Dombourian and Mr. Bernard for their hard work in preparing the budget.

LIBRARY DIRECTOR'S REPORT

The financial report and circulation statistics for April, May and mid-year were distributed.

The Summer Reading program kickoff was celebrated on Friday, May 28th and was a great success. Patrons enjoyed crafts, Harvey Rabbit, Zoo-Zoom and an Acadiana Karate demonstration.

CONSTRUCTION REPORTS

The construction report was distributed with the director's report.

MAIN LIBRARY RENOVATION

Ms. Dombourian reported that requests for proposals for temporary rental spaces for the Main Library were submitted to LCG Purchasing Department and are expected to be advertised in June. The RFPs include 10,000 square foot space in the downtown area for a temporary Downtown Library; minimum 10,000 sq. ft. air-conditioned warehouse suitable for a temporary working warehouse/storage facility; and a minimum of 2,000 sq. ft. space suitable for temporary administrative offices. Once proposals are received, the site selection committee will review the proposals and provide a recommendation to the Library Board.

EAST REGIONAL LIBRARY

The property acquisition, architect's contract and PSA-Dewberry contract amendment are still in progress. Ms. Dombourian noted that consultant architect Denelle Wrightson's father passed away recently. Dr. Kreamer requested that a book be plated in his memory.

BOARD SUB-COMMITTEE REPORTS

There were no board sub-committee reports.

OLD BUSINESS

There was no old business for discussion.

NEW BUSINESS, cont.

LSU SCHOOL OF LIBRARY AND INFORMATION SCIENCE

The LSU Chancellor and Provost are recommending to the Board of Supervisors to eliminate the School of Library and Information Science (SLIS) and to phase out the Masters degree in Library and Information Science. The LSU SLIS offers the only ALA accredited Masters degree in Library Science in Louisiana and is the recognized degree for the classification of Librarian at the Lafayette Public Library and other public libraries in the state. Kay Theunissen offered to contact the District 7 representative on the Board of Supervisors, James P. Roy, to discuss the support of the Library Board for the SLIS program. Dr. Kreamer urged all board members to submit letters of support for the program.

STATE LIBRARY OF LOUISIANA BUDGET CUTS

Ms. Dombourian stated that State Librarian Rebecca Hamilton informed the library that the state library budget has been cut by an additional \$546,000. Ms. Dombourian, Library Foundation Board president Joan Wingate and Board of Control member Andrew Duhon have submitted correspondence in support of the State Library. Board members were encouraged to submit letters of support for the State Library to Senate Finance Committee chairman Mike Michot as well.

ANNOUNCEMENTS

Ms. Dombourian distributed copies of the State Library Laws to board members.

COMMENTS FROM THE PUBLIC

There were no comments from the public. The next library board meeting is scheduled for July 19, 2010 at 5 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary