

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Kay Theunissen at 5:00 p.m. on November 17, 2008 in the Main Library Meeting Room. Board members present were Trista Badeaux and Vanessa Hill. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Administrator, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary. Guests present included Public Works Capital Improvements Associate Director Pat Logan and Bruce Conque.

A quorum of the library board was not present at the start of the meeting, therefore approval of the minutes was deferred until later in the meeting.

DIRECTOR'S REPORT

The director's report and financial report were distributed.

Ms. Dombourian reported that the usage statistics for North Regional Library continue to increase and the Sunday opening will continue that trend.

All library employees have received a pay raise which was effective November 2, 2008 and will be received in paychecks for the pay period ending November 15, 2008. Pay raises averaged 17% for library staff.

Lafayette City-Parish council representative Don Bertrand has agreed to serve as council liaison to the Library Board and plans to attend board and building committee meetings when he is available.

Several members of the Library Board and library administration recently attended a meeting arranged and hosted by Clay Allen (Allen and Gooch) to discuss the future of public libraries. Dr. Thomas Frey and Karl Dakin of the DaVinci Institute were special guests at the meeting and were able to tour the new South Regional Library following the meeting.

CONSTRUCTION PROJECT UPDATES

NORTH REGIONAL LIBRARY

Ms. Dombourian stated that a site visit was conducted with Public Works Facilities Manager Jim Gros to document and investigate the HVAC problems experienced at the North Regional Library. Mr. Gros is working with the mechanical vendor to troubleshoot the post-warranty HVAC compressor issues. The issues include sweating VAV boxes, roof leaks which may be attributed to the hurricane, landscape-covered and concrete-covered weep holes on the north and south sides of the building, possible unfinished punch list items and possible unfinished warranty items. Once the review is complete, a meeting will be held to discuss the appropriate course of action, including any legal remedies.

SOUTH REGIONAL LIBRARY

The contractor's allotted time for construction ends on November 18, 2008. The majority of the work has been completed and he is continuing to work through punch list items. Furniture delivery is scheduled to begin on December 1st, shelving is scheduled for December 15th and the majority of the furniture should be delivered by February 1st. The landscaping bids are scheduled to be opened on November 18th. Ms. Dombourian exhibited the latest construction photos.

MAIN LIBRARY RENOVATION PROJECT

Ms. Dombourian met with design architect Denelle Wrightson and project architect Allen Bacque to discuss the design development. A follow up meeting has been scheduled for December 10, 2008. A Board/Building committee meeting may be scheduled for presentation of the final design in late January.

EAST REGIONAL LIBRARY

A meeting has been scheduled on November 19, 2008 with the architect for the East Regional Library project to finalize the contract for the project.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, no report.

Furniture: Susan Hamilton, chair, not present.

Finance: Bennett Bernard, chair, no report.

Site Selection: Mark Tullos, chair, not present.

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, no report.

Donor Opportunities: Kay Theunissen, chair, no report.

East Regional Architect Selection: Pat Logan, chair, no report.

Small Libraries Opportunities: Trista Badeaux, chair, no report.

A quorum of the board was reached when Bennett Bernard arrive at the meeting at 5:50 p.m.

APPROVAL OF MINUTES

Vanessa Hill moved to accept the minutes of the October 20, 2008 meeting. The motion was seconded by Trista Badeaux and all were in favor.

OLD BUSINESS

ELECTION OF OFFICERS

A motion was made by Bennett Bernard to nominate Vanessa Hill for President of the Library Board of Control. The motion was seconded by Trista Badeaux and all were in favor.

A motion was made by Vanessa Hill to nominate Dr. Jean Kreamer for the position of vice-president of the Library Board of Control. The motion was seconded by Bennett Bernard and all were in favor.

At this time, Vanessa Hill assumed chair of the meeting.

NEW BUSINESS

PAY RATES FOR TEMPORARY EMPLOYEES

Library employees recently received pay raises based on a market adjusted pay plan. As a result, Ms. Dombourian recommended that the pay rate for temporary employees be established at \$1 per hour less than the current pay rate for permanent library employees of the same classification. A motion was made by Kay Theunissen to accept the director's recommendation to approve the pay rate for temporary employees at \$1 per hour less than the current pay rate of regular library employees in the same classification. The motion was seconded by Bennett Bernard and all were in favor.

ANNOUNCEMENTS

Ms. Dombourian expressed thanks to Ms. Theunissen for her term as President of the Library Board and stated that a book, *Journeys of a Lifetime – 500 of the World's Greatest Trips* has been placed in the South Regional Library collection with a bookplate indicating the appreciation of the board and presented her with a library service pin and appreciation certificate.

A full staff meeting will be held on Thursday, December 4, 2008. All libraries will be closed until 1 p.m. so that all staff may be present. The board members were invited to attend the holiday luncheon at 11:30 a.m.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary