

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Kay Theunissen at 5:00 p.m. on July 21, 2008 in the Main Library Meeting Room. Board members present were Trista Badeaux, Vanessa Hill, Jean Kreamer, and Mark Tullos. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elbersen, Library Administrator, Larry Gass, Maintenance Supervisor and Lisa Breaux, Director's Executive Secretary.

Board member Susan Hamilton was absent.

APPROVAL OF MINUTES

Dr. Jean Kreamer moved to accept the minutes of the June 16, 2008 meeting. The motion was seconded by Vanessa Hill and all were in favor.

APPOINTMENTS BY THE BOARD PRESIDENT

BUILDING COMMITTEE

Resignations from the library board have caused vacancies to be created on the site selection and finance sub-committees. Ms. Theunissen indicated that Mr. Bernard expressed his willingness to continue his participation on the finance committee until a proforma can be completed. Ms. Theunissen confirmed the appointment of Mr. Bernard to the library building committee as well as the finance sub-committee.

Ms. Theunissen stated that Mr. Verret also expressed his willingness to remain on the building committee site selection sub-committee, but felt that the chair of the sub-committee should be a voting member of the Library Board. Mark Tullos accepted the appointment of chair of the site selection sub-committee.

As a result of the recent ethics legislation, Mr. Pat Logan also submitted his resignation from the Library Board until clarification of the ethics law requirements can be obtained. Mr. Logan is very interested in remaining on the library building committee. Ms. Theunissen confirmed the appointment of Mr. Logan to the building committee as well as chair of the sub-committee to select the architect for the East Regional Library project.

Ms. Theunissen stated that she would contact Mr. Bruce Conque to determine if a global request for an opinion on the recent ethics legislation will be submitted to the Ethics Commission.

LIBRARY FOUNDATION LIAISON

Ms. Theunissen stated that Mrs. Hamilton is unable to continue her role as the board liaison on the Library Foundation Board. Dr. Kreamer has volunteered to serve as the library board liaison on the Foundation Board and Ms. Theunissen confirmed that appointment.

DIRECTOR'S REPORT

The director's report was distributed. Ms. Dombourian stated that the millage renewal was approved by 70% of voters during the election held on Saturday, July 12, 2008. The City-Parish Council will now be asked to roll forward the millage to the rate approved by voters in earlier elections. The 2008-09 budget hearing for the library will be held on August 13th at 4:30 p.m. After a discussion with the Lafayette Consolidated Government Chief Financial Officer, the request to move \$3.5 million+ from Regular Library Fund Balance to use towards Main's construction will remain in the 0809 Budget Request rather than as a separate ordinance.

Elizabeth Blomquist has accepted the regional library manager position at the South Regional Branch Library. Ms. Blomquist has been performing the duties of the manager on an interim basis and has done a very good job for the library.

CONSTRUCTION PROJECT UPDATES

NORTH REGIONAL LIBRARY

Repairs have been made to the air conditioning unit at North Regional and the unit is working properly. Ms. Dombourian stated that the vendor for the landscaping and lawn maintenance at NRL has requested to be released from the contract. Once the appropriate paperwork is completed, the second lowest bidder will be contacted to determine his willingness to accept the contract for the services.

SOUTH REGIONAL LIBRARY

Ms. Dombourian stated that the furniture package for the South Regional Library has been submitted for bid. The bids are scheduled to be opened on August 5th. As furniture costs have escalated greatly in past months, Ms. Dombourian requested to utilize \$250,000 from the project contingency in anticipation of higher than budgeted costs for the furniture. Dr. Kreamer moved to authorize the additional expenditure for the South Regional Furniture. The motion was seconded by Mark Tullos and all were in favor.

Ms. Dombourian also informed the board that the installation of a sidewalk and a gate from the Palms Subdivision, which is adjacent to the South Regional Library, was approved.

The landscaping specifications were approved. One year of maintenance on the landscaping was included as an alternate in the specifications.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, had no report.

Furniture: Susan Hamilton, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Site Selection: Mark Tullos, chair, had no report.

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, had no report.

Donor Opportunities: Kay Theunissen, chair, had no report.

OLD BUSINESS

DIRECTOR'S EVALUATION

Ms. Hill provided Ms. Dombourian with the final component of her annual performance evaluation. There was no discussion regarding the evaluation however Ms. Hill indicated that it had been previously discussed with Ms. Dombourian.

NEW BUSINESS

DEPOSIT BOOKS POLICY

Ms. Dombourian presented a recommendation to revise the deposit books policy. After discussion, Mr. Tullos moved to adopt the policy revision to eliminate the deposit book policy, put these titles into regular 21-day circulation and change the fine on these titles to 5 cents per day (maximum \$2.00) to encourage timely return of items. The motion was seconded by Dr. Kreamer and all were in favor.

OVERDUE FINES FOR DVD POLICY

Ms. Dombourian presented a recommendation to revise the policy for overdue DVD fines. After discussion, Dr. Kreamer moved to adopt the revision to change fines on all DVDs and VHS to 25 cents per day (maximum \$5.00) to encourage timely return of items. The motion was seconded by Trista Badeaux and all were in favor.

ANNOUNCEMENTS

Dr. Kreamer commended the library on its summer reading program that was conducted. She added that her grandchildren have really enjoyed the sessions.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary