

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Mark Tullos at 5:15 p.m. on September 17, 2007 at the Carencro Branch Library. Board members present were Susan Hamilton, Jean Kremer, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Administrator, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary.

Board Members Bennett Bernard and Vanessa Hill were not in attendance.

APPROVAL OF MINUTES

Mr. Verret noted a correction to the minutes of the August 13, 2007 to reflect that the finance committee did have a report. Mr. Verret moved to accept the minutes as amended. The motion was seconded by Susan Hamilton and all were in favor.

DIRECTOR'S REPORT

Ms. Dombourian reported on the status of the civil service registers for the Library Technical Assistant I vacancies. The library administration has collaborated with the office of Civil Service as well as Human Resources to obtain a consolidated register for the vacancies that exist.

In addition, advertisement for the Librarian III position has been placed in-house. The Librarian IV and the regional manager will be re-advertised pending final adoption of the budget. The City-Parish Council has approved a general amendment to allow advertising these positions at mid-point salary.

A report of the summer activities, as well as the financial report was distributed in the board packets.

Ms. Dombourian announced that the Friends of the Library Author Dinner will be held on Tuesday, October 16th at the Petroleum Club and the Library Foundation Board is planning the annual Trolley Tales fundraiser on Sunday, October 28th.

CONSTRUCTION PROJECT UPDATES

The North Regional Library was officially accepted last week. The move-in of the remaining materials and furniture is taking place. The official thirty-day notice to vacate will be provided to the existing Carencro branch library landlord. The tentative schedule of hours will be Monday through Thursday from 9-7, Friday from 9-6 and Saturday from 10-4. The drive-thru is planned to open at 8:30 a.m.

The architect for the Main Library is working on the issues discussed at the last building committee meeting in an attempt to reduce costs.

Progress on the South Regional Library has been delayed due to inclement weather. The remaining concrete was not able to be poured yet, but is planned for next week. Ms. Dombourian informed the board of a situation that has arisen regarding egress and ingress to the property from Johnston Street. Original plans were to have access to the property with a left turn in to the property from Johnston Street when coming from the direction of the Acadiana Mall. In addition, there was to be a right turn in to the property when coming from the direction of Maurice. The intersection has been re-designed by state engineers, eliminating the left turn in to the property when coming from the Mall. Patrons traveling from that direction would be forced to turn left on Duhon Road and then left again into the property. Discussion followed regarding a meeting that is tentatively scheduled for Thursday with Bill Fontenot from the Louisiana Department of Transportation and Development with officials from LCG Public Works to discuss this revision to the original plans. Mr. Tullos and Dr. Kremer both indicated they would attend the meeting.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, had no report.

Furniture: Susan Hamilton, chair, had no report.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Site Selection: Lee Verret, chair, had no report.

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, had no report.

Donor Opportunities: Kay Theunissen, chair, had no report.

OLD BUSINESS

PSA/DEWBERRY CONTRACT FOR CONSULTING SERVICES

The review of the contracts with PSA/Dewberry for consulting services remains under review at the present time. Additional information has been requested from Denelle Wrightson.

NORTH REGIONAL LIBRARY GRAND OPENING CEREMONY

The ribbon cutting ceremony for the North Regional Library is scheduled for 9 a.m. on Saturday, September 29th, immediately followed by the grand opening at 10 a.m. Mr. Verret will appear on KLFY morning program, Passe Partout, on September 25th. Susan Hamilton will be interviewed on KRVS on September 26th at 3:30 p.m.

SIDEWALKS IMPACTING NORTH REGIONAL IN CARENCRO

Senators Don Cravins, Jr. and Nick Gautreaux were present during the tour of the North Regional Library held at 4 p.m. on September 17th. Both senators committed to expedite the completion of the sidewalk project in Carencro from St. Peter Street to the Carencro Community Center. Susan Hamilton moved that the president of the Library Board, Mark Tullos, correspond with the Louisiana Department of Transportation and Development to acknowledge the continued support of the board regarding this project. The motion was seconded by Dr. Kreamer and all were in favor.

NEW BUSINESS

FOOD AND DRINK IN THE LIBRARY

For the past year, light food and drink items have been permitted in the library facilities. Ms. Dombourian recommended that the Patron Behavior Policy be revised to reflect that drinks in covered containers and light snack foods are acceptable in the library at the discretion of the branch manager. Dr. Kreamer moved to accept the revision as proposed by the library director. The motion was seconded by Lee Verret and all were in favor.

RE-SCHEDULING OF NOVEMBER LIBRARY BOARD MEETING

The board meeting for November is presently scheduled for November 19th, which is the Monday prior to Thanksgiving. Due to conflicts by several board members, it was recommended that the board meeting be re-scheduled for December 3rd. Dr. Kreamer moved to re-schedule the board meeting on December 3rd. The motion was seconded by Pat Logan and all were in favor.

ANNOUNCEMENTS

Ms. Dombourian presented a draft of revisions to the meeting room policy for review. The Library Board will be asked to consider a revision to the policy to abolish the collection of fees for use of the library meeting rooms at the next board meeting.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, a motion was made by Dr. Kreamer to adjourn the meeting at 6:25 p.m. All were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary