

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Mark Tullos at 5:00 p.m. on October 15, 2007 in the Main Library Meeting Room. Board members present were Susan Hamilton, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Administrator, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary.

Board Members Bennett Bernard, Vanessa Hill and Jean Kreamer were not in attendance.

APPROVAL OF MINUTES

Mr. Verret moved to accept the minutes of the September 17, 2007 meeting. The motion was seconded by Kay Theunissen and all were in favor.

DIRECTOR'S REPORT

Ms. Dombourian reported that progress has been made with filling vacant positions. Chris Peterson and David Mingo were promoted to LTA III's.; Gregory Lavergne transferred laterally from part-time to full-time LTA I; Barton Hill has been hired as Librarian I. Interviews for Librarian III will take place this month, followed by interviews for LA III.

The North Regional library is open and doing very well. Mark Tullos extended kudos to the staff for a great opening day event. Ms. Dombourian distributed a report indicating the statistics since the library has been open. The daily statistics have exceeded all of the busiest days that the former Carencro branch experienced during the past year.

The financial report was distributed. Ms. Dombourian stated that the City-Parish Council adopted the library budget without any problems. The millages were set for next year at the maximum.

Ms. Elberson reported that the Big Read grant with PASA was funded at \$10,000. The community will read *Their Eyes Were Watching God*.

CONSTRUCTION PROJECT UPDATES

NORTH REGIONAL LIBRARY

Notice has been given to the landlord of the Carencro Branch Library that October 31, 2007 will be the last date of occupancy.

SOUTH REGIONAL LIBRARY

Ms. Dombourian reported that the majority of the foundation for the South Regional Library has been poured. Steel is being erected on the portions of the slab that is complete and the roof structure is up. The contractor has provided 9/6/08 as the estimated date of completion. Ms. Dombourian has contacted the current landlord of the Southside branch, who will provide paperwork extending the lease through December of 2008.

MAIN LIBRARY

Ms. Dombourian reported that the Main Library architect Allen Bacque is looking at measures to reduce the budget on the renovation project.

EAST REGIONAL LIBRARY

The RFP for property for the East Regional Library will be sent to LCG Purchasing to release on November 1st. The board confirmed that there are no desired changes to the RFP.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, had no report.

Furniture: Susan Hamilton, chair, had no report.
Technology: Gail Smith, chair, had no report.
Finance: Bennett Bernard, chair, had no report.
Site Selection: Lee Verret, chair, had no report.
Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, had no report.
Donor Opportunities: Kay Theunissen, chair, had no report.

OLD BUSINESS

PSA/DEWBERRY CONTRACT FOR CONSULTING SERVICES

Ms. Dombourian and Ms. Theunissen met with Denelle Wrightson to discuss the contract for consulting services and the request for additional fees related to the contract. Ms. Wrightson agreed to provide additional information for review.

NEW BUSINESS

DUSON BRANCH LIBRARY

Duson Mayor Susie Lagneaux has submitted information to Ms. Dombourian regarding a block grant they are applying for to construct a multi-purpose community center.

The grant will be awarded in 2009, but application must be made by the end of 2007. Mayor Lagneaux is approaching local agencies and businesses that may want to consider being housed in the facility.

In order to submit an application, a commitment letter and a Description of Services form was requested by Mayor Lagneaux. The commitment letter and Description of Services form are required by the funding Agency as part of the grant application for this multi-purpose community center. According to Mayor Lagneaux's letter, the commitment letter does not actually commit the library or other agency to anything, only that the grant application should include construction funding to increase the size of the facility to include space for each agency.

Following discussion, Mr. Verret moved that the Library Board direct Ms. Dombourian to prepare a letter of interest indicating that the library would consider space in the multi-purpose community center pending the timing of the facility construction completion as compared to the existing building program, other specifics such as rent and term of lease, as well as library board and city-parish council action. The motion was seconded by Kay Theunissen and all were in favor.

LIBRARY MEETING ROOM POLICY

Proposed changes to the meeting room policy were distributed at the Library Board meeting in September for review. The proposed change includes eliminating the collection of fees for use of the library meeting room. Mr. Verret moved to accept the proposed changes to the meeting room policy. The motion was seconded by Susan Hamilton and all were in favor.

2008 PROPOSED LIBRARY HOLIDAY CALENDAR

The Lafayette City-Parish Council will be asked to approve the 2008 LCG employee holiday calendar at the first Council meeting in November. The 2008 holiday and closings schedule for the library was presented for consideration. A motion was made by Kay Theunissen to accept the recommended schedule. The motion was seconded by Susan Hamilton, and passed unanimously. The staff will receive one floating holiday in exchange for the observed holiday scheduled for Acadian Day.

2008 PROPOSED LIBRARY BOARD MEETING SCHEDULE

The proposed library board meeting schedule was presented for consideration. Ms. Dombourian indicated that the January meeting has been changed to January 14 due to Martin Luther King Day. A motion was made by Lee Verret to accept the recommended meeting schedule. The motion was seconded by Kay Theunissen, and passed unanimously.

EVALUATION OF LIBRARY DIRECTOR

The evaluation forms were distributed to the board members. Mr. Tullos recommended that Vanessa Hill consolidate the responses from the board members. A motion was made by Pat Logan to accept the recommendation and the motion was seconded by Lee Verret. All were in favor.

ELECTION OF OFFICERS

A motion was made by Pat Logan to nominate Kay Theunissen for President of the Library Board of Control. The motion was seconded by Lee Verret and all were in favor.

A motion was made by Kay Theunissen to nominate Vanessa Hill for the position of Vice-President of the Library Board of Control. The motion was seconded by Lee Verret and all were in favor.

ANNOUNCEMENTS

Ms. Dombourian expressed thanks to Mr. Tullos for his term as President of the Library Board and stated that a book, *The Art of Buying Art* by Page West has been placed in the collection with a bookplate indicating the appreciation of the board and presented him with a library service pin.

Ms. Dombourian stated that the November and December board meeting were combined and will be held on December 3rd. The meeting will be held at the North Regional Library meeting room.

The Public Libraries Association conference will be held in Minneapolis from March 25th through March 29th.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, a motion was made by Kay Theunissen to adjourn the meeting at 6:20 p.m. All were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary