

The regular meeting of the Lafayette Public Library Board of Control was called to order by Vice-President, Kay Theunissen at 5:00 p.m. on March 19, 2007 in the Meeting Room of the Main Library. Board members present were Bennett Bernard, Susan Hamilton, Jean Kreamer, Lee Verret, and Mr. Pat Logan, LCG Liaison. Board President Mark Tullos was absent.

Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Operations Manager, Jerome Cummings, Librarian, Larry Gass, Maintenance Supervisor, Lisa Breaux, Director's Executive Secretary, and Systems Administrator Adam Melancon.

Mrs. Hamilton announced that Mr. Lee Verret was presented the James O. Modisette Award for Trustees as the Louisiana Library Association conference on Thursday, March 8th for his support and dedication to the library.

APPROVAL OF MINUTES

Pat Logan moved that the minutes of the February 26, 2007 meeting be approved. The motion was seconded by Susan Hamilton and all were in favor.

REPORT OF THE LIBRARIAN

Systems Administrator Adam Melancon demonstrated the newly installed computer reservation system which will be integrated with the print management system. The system has been installed at the Main Library, Southside and Carencro branch libraries, and is working well. Patrons have the ability to log on to any available computer with their library card, or to reserve an available computer for a specific time slot. The system manages the amount of time patrons are allotted daily and has also eliminated the need for staff to manually sign patrons up for computer use.

DIRECTOR'S REPORT

Ms. Dombourian reported that due to the resignation of Amy Quinn, Peggy Thibodeaux has been provisionally appointed as Regional Branch Manager and is managing the Southside and Carencro branches. Jerome Cummings has assumed the responsibility of oversight of the other branches, previously managed by Ms. Thibodeaux. Advertisements for the regional branch manager positions have been placed on-line, electronic lists, library schools, the State Library and with the Texas and Mississippi Library Commissions. Ms. Dombourian stated she is very hopeful the positions will be filled soon.

Ms. Dombourian distributed a Library Tax breakdown for 2006/07. See the attached report. The report provided explanations of the tax millages based upon the total and net assessed value (after Homestead exemption) of property in the parish. The spreadsheet identified the net tax anticipated, the amount budgeted, the amount actually collected as of March, 2007, and the percentages of amounts owed, net amounts and budgeted amounts.

CONSTRUCTION PROJECT UPDATES

Progress on the North Regional Library is continuing and the work on the building is on schedule for opening in late July or early August.

Following the board meeting on February 26th, the landscaping bids were re-evaluated by the architect and the Purchasing Division. It was discovered that the original low bidder on the project did not possess the contractor's license that was stipulated in the specifications, therefore disqualifying the low bid. The second low bidder possessed a contractor's license, but did not complete the bid form as specified and was also disqualified. The third bid exceeded the project

budget and was rejected on that basis. A request for quotes for the landscaping project will be submitted.

The first monthly construction meeting on the South Regional Library was held on March 13th. The dirt pad is complete and the shafts should be drilled in the next week. Construction is currently set for completion by the end of May 2008, followed by a Summer 2008 opening. Mr. Logan stated that the bid opening for the completion of Duhon Road is scheduled for Tuesday, March 20th.

NEW BUSINESS

CARENCRO BRANCH LIBRARY FACILITY

The discussion on this item was moved forward to accommodate the schedule of one of the library board members.

The Carencro Branch library has been rented from the current landlord for many years. During the last lease negotiation, the landlord informed library administrators of their intent to sell the building. The building is being purchased by St. Peter Catholic Church in Carencro and the sale closing is anticipated to take place this week. Dr. Kreamer moved to authorize Ms. Dombourian to pursue a lease with the new owner, on a month to month basis, and at the same terms as the current lease to allow the library to remain in the existing facility until relocation to the North Regional Library. The motion was seconded by Mr. Verret and all were in favor.

BOARD SUB-COMMITTEE REPORTS

Furniture: Susan Hamilton, chair.

Logo: Mark Tullos, chair, had no report.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Site Selection: Lee Verret, chair, suggested that a search for property for the West Regional Library should be initiated. Mike Hollier will be contacted to provide information on population and growth patterns for this area. A special building committee meeting will be called to begin the discussions.

Mission Statement: Ms. Dombourian, chair, had no report.

Donor Opportunities: Lee Verret, chair, stated that he is seeking a replacement for chair of the Donor Opportunities Committee, and that anyone interested should contact him.

OLD BUSINESS

REGIONAL LIBRARIES AND BRANCH LIBRARIES

Mr. Stevenson was unable to attend the meeting, therefore discussion pertaining to the regional and branch libraries was deferred.

ADMINISTRATIVE BUSINESS

There was no administrative business.

ANNOUNCEMENTS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:30 p.m..

Respectfully Submitted,

Sona J. Dombourian, Secretary