

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Mark Tullos at 5:00 p.m. on June 18, 2007 in the Meeting Room of the Main Library. Board members present were Bennett Bernard, Vanessa Hill, Jean Kreamer, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elbersen, Library Administrator, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary.

Lisa Prejean and Kevin Prejean of Prejean Creative were also present. Board Member Susan Hamilton was not in attendance.

APPROVAL OF MINUTES

Lee Verret moved that the minutes of the May 21, 2007 meeting be approved. The motion was seconded by Jean Kreamer and all were in favor.

OLD BUSINESS

LIBRARY LOGO

The discussion regarding the Library logo was moved to this point on the agenda. Lisa Prejean presented the final rendition of the library brand logo. Mrs. Prejean highlighted the process that was followed to develop the logo based upon the research and feedback received from the board. The goal was to achieve a progressive and updated image for the library, but at the same time develop a logo and brand that would be timeless. Following discussion, Dr. Kreamer moved adoption of the logo. The motion was seconded by Kay Theunissen and all were in favor.

DIRECTOR'S REPORT

Ms. Dombourian reported that the summer activities have kicked off successfully with great attendance at the programs recently held.

The Friends of the Library have scheduled an author dinner for October 16th. Louisiana author Julie Smith will be the guest speaker. In addition, the Library Foundation has tentatively set October 27th as the date for Trolley Tales.

The financial report is attached. Ms. Dombourian also provided the mid-year and second quarter statistics.

CONSTRUCTION PROJECT UPDATES

Ms. Dombourian provided an update on the status of the progress at the North Regional. She also presented photographs of some of the interior areas. Several construction items are being addressed, such as low area on the entry sidewalk, the parking lot and several electrical floor boxes that were omitted during construction.

The work on South Regional Library is still on schedule even when considering the amount of recent rainfall. The foundation will be poured in stages and that work is being planned.

Denelle Wrightson will meet with Ms. Dombourian and Mr. Bacque next week to continue discussions on the renovation of the main library.

Building committee chairman Blaise Sonnier has accepted a teaching position in Florida and will be resigning from the building committee. Several suggestions were made in regard to recognizing Blaise for his many years of service to the library.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, reported that the installation of the irrigation system for North Regional is progressing.

Furniture: Susan Hamilton, chair, had no report.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, stated that he and Ms. Dombourian will begin work on a proforma of the operating costs for the libraries at the time construction is completed.

Site Selection: Lee Verret, chair, had no report.

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, had no report.

Donor Opportunities: Kay Theunissen chair, reported that she, Ms. Dombourian, and Gail Smith recently met to discuss the co-operative endeavor agreement with the Library Foundation. Ms. Theunissen will also attend a fund raising seminar hosted by Fred Reggie.

NEW BUSINESS

MID-YEAR BUDGET REVISION

There were two items presented for consideration of a mid-year budget revision. Ms. Dombourian recommended that \$10,000 of the extra \$415,047 derived from the tax millages be used for the audio-visual collection, with the balance going to the library fund balance. DVD's have become a popular and largely circulated item in our collections, and the purchase of additional DVD's is recommended. In addition, the Friends of the Library have pledged \$12,750 for the purchase of 750 children's books for the North Regional Library. Ms. Dombourian suggested that the Friends' donation be accepted with a separate ordinance before the City-Parish Council. Upon acceptance of the monies into the Library budget by the Council, appropriate recognition of the Friends' donation could be extended. A motion was made by Jean Kreamer to accept Ms. Dombourian's recommendation concerning the mid-year budget revisions. The motion was seconded by Vanessa Hill and all were in favor.

PSA-DEWBERRY CONTRACT FOR CONSULTING SERVICES

The Library contracted with Denelle Wrightson and PSA Dewberry for consulting services for the North Regional, South Regional and Main Library renovation projects. An amendment to the contract exists for services related to the furniture, fixtures and signage. The services included in the original contract are programming, consulting services during the site selection, design phase and the bidding and construction phase,

Throughout the course of Ms. Wrightson's work with the architects and contractors, the amounts agreed upon in the contract have been exceeded. A request for additional services in the amount of \$30,000 has been received due to the delays experienced by the architect, questions regarding the construction at North Regional, and delays experienced following the hurricanes in 2005.

Following discussion, the library board members requested additional information before making a firm decision on the request for additional payment for services. A motion was made by Pat Logan to authorize the library director to unencumber the unused portion of the original contract for site selection in the amount of \$14,000 and that these monies be used for continuing services by Ms. Wrightson. The motion was seconded by Bennett Bernard and all were in favor. Ms. Dombourian will obtain the additional information requested by the board.

MEETING ROOM USE REQUEST BY LAFAYETTE PIANO TEACHERS ASSOCIATION

Ms. Dombourian presented a request from the Lafayette Piano Teachers Association for use of the Library Meeting Room on Saturday, December 8, 2007 for a playathon. The playathon will be a fundraiser for a non-profit organization to assist the organization in their mission of ending world hunger. Following discussion regarding the existing library policy on such events, a motion was made by Jean Kreamer and seconded by Kay Theunissen to deny the request of the LPTA to use the Library meeting room for the Playathon/Mooathon event on December 8th. All

were in favor. Ms. Dombourian indicated that the staff will begin reviewing the existing meeting room policy for necessary revisions.

ANNOUNCEMENTS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary