

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Mark Tullos at 5:00 p.m. on January 22, 2007 in the Meeting Room of the Main Library. Board members present were Bennett Bernard, Susan Hamilton, Jean Kreamer, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison.

Staff present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Operations Manager, Jerome Cummings, Librarian, Larry Gass, Maintenance Supervisor, Peggy Thibodeaux, Extension Services Manager, and Lisa Breaux, Director's Executive Secretary.

Board Member Vanessa Hill was absent due to a teaching commitment.

APPROVAL OF MINUTES

Jean Kreamer moved that the minutes of the December 18, 2006 meeting be approved. The motion was seconded by Kay Theunissen and all were in favor.

REPORT OF THE LIBRARIAN

The director's report and financial report are attached.

Ms. Dombourian reported that several of the vacant positions at the library have been filled, and that one candidate for a Librarian position is planning a follow up interview and visit to the library.

The Print Management and PC Scheduling system is in phase 3, and patrons are being requested to update their library cards in preparation for the implementation of the system.

Ms. Elberson demonstrated new library products being offered to patrons. Playaway is a self-contained battery-operated digital audio book that enables users to listen to an entire recorded book. The list of titles is available on the library website. Library patrons will also be able to use the website to access downloadable audio books to their personal computers and MP3 players. The audio books are checked out for three weeks, and can be renewed.

UPDATES

SOUTH REGIONAL LIBRARY BIDS

Ms. Dombourian stated that the Notice to Proceed will be issued to the South Regional Library contractor, J.B. Mouton, Inc., effective February 5, 2007. A pre-construction meeting with the contractor and the architect has been scheduled for January 31st. The contractor has 480 calendar days to complete construction as stated in the contract. A groundbreaking ceremony is being planned for Tuesday, February 6th at 9 a.m. It was agreed that the ceremony be held at the existing Southside Branch library due to the inclement weather during the past few weeks as well as the parking limitations at the site of the new library. Light refreshments will be served after the ceremony.

UPCOMING BOARD/BUILDING COMMITTEE REMINDER

A building committee meeting is scheduled for Monday, January 29th at 4 p.m. to discuss the building program for the Main Library renovation and property for the East Regional Library. Ms. Dombourian noted that she, Allen Bacque and Mark Tullos had attended the Traffic and Transportation liaison meeting to present the idea of closing Rue Bibliotheque. Concerns from the committee members were expressed regarding rights of way, the setting of precedents, ingress and egress to the library for buses and other traffic. The idea will be further addressed by Ms. Dombourian and Mr. Bacque.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, reported that the landscaping bids for the North Regional Library will be opened on February 21st.

Furniture: Susan Hamilton, chair, had no report.

Logo: Mark Tullos, chair, reported that he had spoken with the design consultant, Lisa Prejean regarding ideas for the logo. He requested that the board members identify logos from other institutions or agencies that they found appealing and send those images to him.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Site Selection: Lee Verret, chair, had no report.

Mission Statement: Ms. Dombourian, chair, had no report.

Donor Opportunities: Lee Verret, chair, had no report.

OLD BUSINESS

LIBRARY ELECTRONIC RESOURCES POLICY

Ms. Dombourian reported that the Library Electronic Resources Policy had been approved during the December meeting, but that clarification was needed in the description of prohibited uses, specifically unauthorized use, or hacking, of software and other websites and information portals for profit, criminal mischief or personal pleasure is not permitted. This item was revised to include the unauthorized use of credit, debit and other cards and accounts.

In addition, the requirement for users to enter their library card and PIN number for authentication for access to the Library's electronic databases, reserving a library computer in-house, printing from library computers and accessing certain in-house and remote services was also included in the policy.

A motion was made by Lee Verret to accept the revisions to the Library Electronic Resources Policy. The motion was seconded by Pat Logan and all were in favor.

ADMINISTRATIVE BUSINESS

UPDATE ON LIBRARY POSITIONS

Ms. Dombourian stated that the re-organization plan will be presented at the Civil Service Board meeting on Wednesday, January 31st for adoption of the new classes. The re-organization plan ordinance will then be introduced to the City-Parish Council and final adoption is expected on February 13th.

LLA

The 2007 LLA conference will be held in Baton Rouge, LA on March 6-8. Ms. Dombourian noted that the Public and Trustees luncheon is planned for Thursday, March 8th and the guest speaker will be Chris Rose, Times Picayune columnist and author of *1 Dead in the Attic*. There will also be a session geared to trustees on Thursday afternoon entitled "Preparing for the Future by Cultivating Loyal Library Customers". Board members were asked to respond by February 2nd if they were planning to attend.

PUBLIC LIBRARY STATISTICAL REPORT

The Public Library Statistical Report for 2005 compiled by the State Library was distributed to the board members. Ms. Dombourian noted that the Lafayette Public Library was listed as 6th in population in the entire state. Circulation for LPL at 1.3 million was the 3rd highest in the state.

NEW BUSINESS

REGIONAL LIBRARIES AND BRANCH LIBRARIES

Ms. Dombourian reported that as the new regional libraries are constructed and occupied, a decision should be made regarding the existing branches and whether they are to remain operational. A report was distributed by Ms. Dombourian which outlined the expenses, including personnel costs, book budgets, and utilities, related to each of the existing branches. The circulation statistics for fiscal year 05-06 were also included in the report. One member of the Lafayette City-Parish Council, Rob Stevenson, has requested that the Library Board consider keeping the existing Southside Branch open after the new South Regional Library opens. Mr. Stevenson was unable to attend today's meeting. Ms. Dombourian will invite Mr. Stevenson to the next regular board meeting for further discussion of the plans for the existing branches.

SIDEWALKS IMPACTING NORTH REGIONAL IN CARENCRO

Mr. Verret stated that in 2002 the City of Carencro asked for federal monies to install sidewalks on the west side of University from St. Peter Street to the Community Center. The sidewalks were proposed to enable the children from the elementary schools in Carencro to walk safely to the library. The second half of the project has been delayed due to the acquisition of rights of way along the corridor. The requirements were changed, and property owners are being required to provide 'acts of donation' of the property, and several property owners have expressed opposition to this requirement. Mayor Brasseaux has appealed to Bill Fontenot of DOTD to waive the requirement of the acts of donation of the property, and is requesting that the Library Board provide a letter in support of his request for waiver.

Dr. Kreamer moved to approve the submission a letter from the Library Board of Control to the Louisiana Department of Transportation in favor of Mayor Brasseaux's request. The motion was seconded by Mrs. Hamilton and all were in favor.

ANNOUNCEMENTS

It was announced by Ms. Dombourian that Dr. Jean Kreamer has been re-appointed to the Library Board of Control for a second five-year term.

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at.

Respectfully Submitted,

Sona J. Dombourian, Secretary