

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Mark Tullos at 5:00 p.m. on February 26, 2007 in the Meeting Room of the Main Library. Board members present were Bennett Bernard, Susan Hamilton, Jean Kreamer, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison.

Staff present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Operations Manager, Jerome Cummings, Librarian, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary.

Guests present included Building Committee chair Blaise Sonnier and Broussard Library branch assistant Cheryl Dugas.

Board Member Vanessa Hill was absent due to a teaching commitment.

APPROVAL OF MINUTES

Jean Kreamer moved that the minutes of the January 22, 2007 meeting be approved. The motion was seconded by Lee Verret and all were in favor.

REPORT OF THE LIBRARIAN

Broussard Library branch assistant, Cheryl Dugas, made a presentation to the board on the activities, programs for children and adults and the services offered by the Broussard library. Cheryl reported that 39,130 items were circulated in 2005-06 which was an increase of 36% over 2003. The Broussard library also has an active and supportive Friends organization and the community is also supportive of the programs offered by the library.

Ms. Dombourian reported that the Library's re-organization was approved by both the Civil Service board as well as the Lafayette City-Parish Council. The positions are being advertised by Civil Service. Approval to offer the positions at up to mid-point salary for candidates with exceptional qualities was also received. Ms. Dombourian indicated that the South Regional manager will manage the existing Southside branch until the South Regional Library is opened, and that the North Regional manager will work with the Carencro Branch until the North Regional Library is occupied. It was noted that Amy Quinn, interim manager of the Southside Branch has recently resigned, and another interim appointment is being sought.

Ms. Dombourian also distributed the first quarter statistics. The statistics report included total circulation, checkouts, renewals done via the website, renewals done via the telephone, the number of people checking out items, new library cards, library visitors, patron questions, computer usage, children, teens and adult programs, circulation system-wide by type, and percentages of circulation by type.

CONSTRUCTION PROJECT UPDATES

Ms. Dombourian reported that photographs of the South Regional ground work have been posted on the blog.

Progress on the North Regional Library is continuing, and photographs have also been posted on the blog. The brickwork around the genealogy arch has been completed, and the millwork will be installed. Electrical power has been delivered to the site and installation of the windows and front doors is being performed. Once the installation of the doors is completed, the facility will be locked.

BOARD SUB-COMMITTEE REPORTS

Landscaping: The bids for the North Regional landscaping were opened on February 21, 2007. Three bids were received including bids from Mark James Hernandez dba Garden Gate Landscaping in the amount of \$49,494.00, Marshall's Landscape Company for \$53,995.00 and LaMay Group, LLC for \$91,750.00.

The bids were reviewed by architect for the North Regional Library Glenn Angelle. Mr. Angelle was not able to attend the board meeting, but he provided a letter to the board concerning his review of the bids. A copy of that letter is attached.

Following discussion, Dr. Kreamer moved to accept the architect's recommendation that the contract be awarded to the apparent low bidder, Garden Gate Landscaping, if the low bidder meets all specifications and legal requirements; that the contractor acquire a valid horticulturalist license and that copies of all licenses be submitted; that the architect and the LCG Public Works department conduct a visual inspection of the irrigation system installation before it is covered up; that review of the low bid be performed by the LCG Purchasing department post haste; and that upon review of the low bid by the Purchasing Department, should the requirements set forth by the project specifications not be met by Garden Gate Landscaping, that the second low bidder be awarded the contract. The motion was seconded by Lee Verret and all were in favor.

Furniture: Susan Hamilton, chair. Ms. Dombourian reported that additional furniture substitutions have been received and the bid packets are expected to be issued in the near future.

Logo: Mark Tullos, chair, had no report.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Site Selection: Lee Verret, chair, had no report.

Mission Statement: Ms. Dombourian, chair, had no report.

Donor Opportunities: Lee Verret, chair, had no report.

OLD BUSINESS

REGIONAL LIBRARIES AND BRANCH LIBRARIES

Discussion pertaining to the regional and branch libraries was deferred so that an invitation could be extended to Rob Stevenson to participate in the discussion.

ADMINISTRATIVE BUSINESS

UPDATE ON LIBRARY POSITIONS

The report on the re-organization of the library positions was discussed during the Director's report.

LLA CONFERENCE

The final schedule for the LLA conference has been received. The awards presentation is scheduled for Thursday afternoon at 4 p.m. with a reception following from 5 – 7 p.m. The trustees' luncheon will be held from 11:30 – 1:30, and the guest speaker for the luncheon will be Richard D. White, author of the book *Kingfish: The Reign of Huey P. Long*. The trustees program for the afternoon has been changed to morning sessions.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

The American Libraries Association conference is scheduled for the end of June in Washington D.C. The early bird deadline for registration is May 2.

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at.

Respectfully Submitted,

Sona J. Dombourian, Secretary