

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Mark Tullos at 4:00 p.m. on August 13, 2007 in the Meeting Room of the Main Library. Board members present were Bennett Bernard, Susan Hamilton, Kay Theunissen, Lee Verret, and Mr. Pat Logan, LCG Liaison. Staff members present were Ms. Sona J. Dombourian, Library Director, Teresa Elberson, Library Administrator, Larry Gass, Maintenance Supervisor, and Lisa Breaux, Director's Executive Secretary.

Board Members Vanessa Hill, Dr. Jean Kreamer and Pat Logan were not in attendance.

APPROVAL OF MINUTES

Lee Verret moved that the minutes of the July 16, 2007 meeting be approved. The motion was seconded by Kay Theunissen and all were in favor.

DIRECTOR'S REPORT AND CONSTRUCTION PROJECT UPDATES

Ms. Dombourian reported that the first phase of the cement for the South Regional Library foundation was poured at 3 a.m. on the morning of August 13th. The cement pouring is planned to occur in three phases. The second and third phases should be poured within the next week or two. The contractor is now approximately two months behind schedule due to delays caused by rain and wet conditions at the site. The construction schedule should be provided at the monthly construction meeting scheduled for August 14th.

The North Regional Library is nearing completion. The landscaping is being installed, the granite countertop for the circulation desk has been installed and the remaining furniture is expected shortly. The contractor has been given until Friday, August 17th to complete the items on the punch list. Ms. Dombourian stated that the landscape architect has proposed covering the courtyard drain with large, heavy landscape rocks. Concern was expressed about vandalism and injury that could occur. Ms. Dombourian will offer the alternates suggested by the board and will request some other options for covering the drain from the landscape architect.

Ms. Dombourian indicated that several personnel vacancies still exist. Several employees have been promoted recently, which have created additional vacancies. The job descriptions for the Librarian III and Librarian IV are being reviewed by Civil Service. Susan Stipp, Library Associate III in Extension Services, has submitted her resignation and retired on August 10th. Genella Fontenot, Librarian II in Extension Services, will transfer to the North Regional Library in September. An interview has been scheduled with an applicant for the Regional Branch Manager position.

The financial report is attached. Mr. Verret questioned the capital carryovers in the budget from the 0405 fiscal year. Ms. Dombourian explained that a capital budget line item can be carried over for up to three years with no activity.

BOARD SUB-COMMITTEE REPORTS

Landscaping: Jean Kreamer, chair, had no report.

Furniture: Susan Hamilton, chair, had no report.

Technology: Gail Smith, chair, had no report.

Finance: Bennett Bernard, chair, had no report.

Ms. Dombourian distributed a report on the 2007-08 proposed budget and the five-year capital outlay plan, which depicted a 1.2 million dollar reserve for capital projects. A recommendation was made to re-allocate the 1.2 million dollar reserve in the 07-08 fiscal year as follows: 50% to the Main Library renovation, 25% to the east regional library project and 25% to the west regional library project. Kay Theunissen moved to accept the recommendation. The motion was seconded by Bennett Bernard and all were in favor.

Site Selection: Lee Verret, chair,

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, had no report.
Donor Opportunities: Kay Theunissen, chair, had no report.

OLD BUSINESS

PSA/DEWBERRY CONTRACT FOR CONSULTING SERVICES

Ms. Dombourian provided a copy of the contracts with PSA/Dewberry to Ms. Theunissen for review. The contract is still being reviewed.

NORTH REGIONAL LIBRARY GRAND OPENING CEREMONY

The dedication and grand opening ceremony of the North Regional Library is planned for Saturday, September 29th at 9 a.m. Refreshments will include cake, coffee and water. The board was asked to submit names of any individuals they would like invited to the ceremony.

NEW BUSINESS

STATE AID FOR PUBLIC LIBRARIES

The State Librarian and Lt. Governor have reported that the amount budgeted for State Aid for Public Libraries program has doubled for fiscal year 2007-08. The Lafayette Public Library will receive \$105,530.88. Paperwork to accept the additional funds over the amount that was budgeted is being processed and will be submitted to the City-Parish Council for acceptance. Mr. Tullos indicated that he would draft a letter on behalf of the board to the State Librarian and Lt. Governor to thank them for the State Aid for Public Libraries.

FALL LIBRARY HOURS

Ms. Dombourian reported on the circulation statistics during the modified summer hours and presented a recommendation for the school year hours for the Main Library which included opening the Main Library from 8:30 a.m. until 8:30 p.m. Monday through Thursday, from 8:30 until 6 p.m. on Friday, from 9 a.m. until 5 p.m. on Saturday and from 1 p.m. until 5 p.m. on Sunday effective from 9/1/07 through 12/31/07. Following discussion of the proposed recommendation, Susan Hamilton moved to accept the recommendation of the Library Director to authorize the change in Main library hours. The motion was seconded by Kay Theunissen and all were in favor.

ANNOUNCEMENTS

The library budget hearing is scheduled for Monday, August 20th at 4 p.m.
The Building Committee will meet on Wednesday, August 22nd at 4 p.m.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

There being no further business, a motion was made by Lee Verret and seconded by Susan Hamilton to adjourn the meeting at 5:30 p.m. All were in favor.

Respectfully Submitted,

Sona J. Dombourian, Secretary