

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Bennett Bernard at 6 p.m. on September 18, 2006 in the Meeting Room of the Main Library. Board members present were Susan Hamilton, Vanessa Hill, Jean Kreamer, Lee Verret, and Mr. Pat Logan, LCG Liaison. Ms. Sona J. Dombourian, Library Director, Administrative Assistant Larry Gass, Teresa Elberson, Library Operations Manager, Jerome Cummings, Librarian, and Lisa Breaux, Director's Executive Secretary were also in attendance.

Board members absent were Kay Theunissen and Mark Tullos.

APPROVAL OF MINUTES

A motion was made by Dr. Kreamer to accept the minutes of the July 17th meeting as presented. The motion was seconded by Pat Logan and all were in favor.

REPORT OF THE LIBRARIAN

The director's report, financial reports and the third quarter statistics are attached.

There have been many personnel changes including the promotion of Rachel Schultz to Librarian II, transfers for Jennifer Warnke to the Southside Branch, Eloise Dotson to the Carencro Branch, Lorita Brock-Cormier to Community Services, Angie Hurling to the Southside Branch, and Scott Dover to the Chenier Branch. Resignations included Clara Maynard, Josh Fiero, Lucille Tisby, Karen Welch, Renee Willis, Likassina Brown, and Melissa Abraham. These new employees are welcomed to the Circulation Department: Virginia Bienvenu, Estelle DeBlanc, and RoShon Evans and to Southside, Emerald Pickett. Also retiring is long-time volunteer, Dr. Henry Pitchford. Dr. Pitchford has volunteered with the library since 1991. He was honored with the Distinguished Citizen Award at the City-Parish Council meeting and by the LPL staff with an appreciation plaque and service pin.

The financial report was distributed. The fiscal year will conclude in approximately six weeks.

The third quarter statistics were distributed and Ms. Dombourian highlighted the circulation numbers for the main library and branches. Overall, the number of items circulated and the number of patrons is decreased compared to 2005. Ms. Dombourian stated that this trend is common in neighboring libraries.

The Friends of the Library hosted another successful book sale last week. The book sale was two full days longer than in previous years, and the former browsing area was utilized for the textbooks and silent auction. The Friends Author dinner is scheduled for Tuesday, October 12th at the Petroleum Club.

Dr. Kreamer suggested that a formal letter from the Library Board president thanking the Friends for their efforts during the book sale be prepared, as well as a book with a bookplate commemorating the 2006 book sale. Mr. Verret moved that the board accept his offer to provide a special plaque to acknowledge the donations by the Friends of the Library in a multi-year format, subject to approval by the Friends of the Library Board. Dr. Kreamer seconded the motion and all were in favor.

The Library Foundation will host a fall fundraiser, 'Trolley Tales' on Saturday, October 21st. Mr. Verret and Dr. Kreamer have volunteered to serve as tour guides on the afternoon trolley tours.

BOARD SUB-COMMITTEE REPORTS

Furniture: Susan Hamilton, chair, had no report.

Technology: Gail Smith, chair, had no report.

Logo: Prejean Creative has been selected by Mr. Durel to provide a logo and brand for the library. A meeting was held with Lisa Prejean to begin work on the logo. Three different options will be provided to the committee by Ms. Prejean.

Finance: Bennett Bernard, chair, had no report.

Landscaping: The landscaping committee will meet on October 4th with Gene Sellers and the landscape architect for South Regional.

Site Selection: Two proposals were received for the property for the East Regional library. Evaluation of the properties has been referred to a committee and a recommendation is expected at the next building committee meeting.

Mission Statement: Ms. Dombourian, chair, had no report.

Donor Opportunities: Lee Verret, chair, had no report.

OLD BUSINESS

There was no old business for discussion.

ADMINISTRATIVE BUSINESS

There was no administrative business for discussion.

NEW BUSINESS

EVALUATION OF THE LIBRARY DIRECTOR

Mr. Bernard distributed the standardized form from LCG for personnel evaluations to be used for the Library Director evaluation. Board members were asked to complete the evaluation form and return to Vanessa Hill before October 6th by mail for compiling. Forms will be mailed to the absent board members.

ANNOUNCEMENTS

The election of officers for the Library Board of Control will be held during the October meeting.

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary