

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Bennett Bernard at 6:00 p.m. on November 20, 2006 in the Meeting Room of the Main Library. Board members present were Susan Hamilton, Vanessa Hill, Jean Kreamer, Kay Theunissen, Mark Tullos, Lee Verret, and Mr. Pat Logan, LCG Liaison. Ms. Sona J. Dombourian, Library Director, Teresa Elbersen, Library Operations Manager, Jerome Cummings, Librarian, and Lisa Breaux, Director's Executive Secretary were also in attendance.

APPROVAL OF MINUTES

A motion was made by Lee Verret to accept the minutes of the October 16, 2006 meeting as presented. The motion was seconded by Bennett Bernard and all were in favor.

REPORT OF THE LIBRARIAN

The director's report and financial report are attached.

Ms. Dombourian reported on the personnel changes during the past month. She noted that Larry Gass has been promoted to Facilities Supervisor, and that some of his former duties as Administrative Assistant were now being handled by Lisa Breaux. Five existing library employees were promoted to vacancies within the library, and two persons from other LCG departments have recently been hired.

The Trolley Tales fundraiser recently hosted by the Library Foundation was a great success. Ms. Dombourian thanked the Library Board members that participated in the event for their support.

BOARD SUB-COMMITTEE REPORTS

Furniture: Susan Hamilton, chair, reported that the North Regional furniture package is out for bid. Bids are to be opened December 12th at 3 p.m.

Technology: Gail Smith, chair, had no report.

Logo: Mark Tullos, chair, has compiled and sent the summary responses from the survey back to Prejean Creative. They are working on ideas and designs to present.

Finance: Bennett Bernard, chair, had no report.

Landscaping: Jean Kreamer, chair, reported that a meeting was held with the North Regional architect and landscape architect. A few small plant type adjustments were made including the addition of a banana tree of the variety identical to that planted at the Community Center for harmony of design. Also added were a couple of camellias/japonicas for winter color and cutting for the library's use. The final landscape package is expected and the issuance of the bid package is planned for December.

Site Selection: Lee Verret, chair, had no report.

Mission Statement: Ms. Dombourian, chair, had no report.

Donor Opportunities: Lee Verret, chair, had no report.

OLD BUSINESS

AMENDMENT OF 2007 CLOSING SCHEDULE

On November 7, 2006, the Lafayette City-Parish Council approved the 2007 holiday schedule for LCG employees. The Library Board was asked to consider and adopt the amended library closing schedule, due to the full day holiday on December 24, 2007 as approved by the City-Parish council. A motion was made by Jean Kreamer to adopt the amended 2007 library closing schedule. The motion was seconded by Kay Theunissen and was unanimously approved.

ADMINISTRATIVE BUSINESS

Ms. Dombourian stated that she recently had a discussion with District 8 City-Parish Council member, Rob Stevenson regarding the existing Southside Branch in Time Plaza, and its continuance after the South Regional library opens. This item will be placed on the January library board agenda for discussion.

NEW BUSINESS

EVALUATION OF THE LIBRARY DIRECTOR

A motion was made by Bennett Bernard to go into executive session to discuss the evaluation of the Library Director. The motion was seconded by Dr. Kreamer and all were in favor.

A motion was made by Dr. Kreamer to come out of executive session. The motion was seconded by Bennett Bernard and all were in favor.

A motion was made by Dr. Kreamer that the Library Board affirm the 4% pay raise that Ms. Dombourian is to receive as prescribed the City-Parish Council. The motion was seconded by Lee Verret and all were in favor.

Ms. Dombourian thanked the library staff for their support.

ANNOUNCEMENTS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary