

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Bennett Bernard at 5 p.m. on May 15, 2006 in the Meeting Room of the Main Library. Board members present were Susan Hamilton, Vanessa Hill, Jean Kreamer, Kay Theunissen, Lee Verret, Mark Tullos and Mr. Pat Logan, LCG Liaison. Ms. Sona J. Dombourian, Library Director, Administrative Assistant Larry Gass, Teresa Elbersen, Library Operations Manager, Jerome Cummings, Librarian and Lisa Breaux, Director's Executive Secretary were also in attendance.

#### APPROVAL OF MINUTES

A motion was made by Jean Kreamer to accept the minutes of the April 17 meeting as presented. The motion was seconded by Mark Tullos and all were in favor.

#### REPORT OF THE LIBRARIAN

The director's report and financial reports are attached.

Ms. Dombourian introduced new Librarian IV, Jerome Cummings and explained that Jerome has assumed the position formerly held by Mrs. Elbersen that had been vacant for some time.

The summer reading program kickoff day is scheduled for June 3 with many activities scheduled for that day.

Ms. Dombourian also addressed the two recently created vacancies in the staff by the resignation of Mr. Paul Ardoin and Mrs. Lauren Smith, as well as the vacancy in the cataloging librarian's position. The positions have been opened to current Librarian I's and it is hopeful that the Librarian II positions will be filled by promoting staff members.

#### SUB-COMMITTEE REPORTS

Mr. Bernard discussed the new format for updates on the committee and sub-committee reports.

Furniture: Susan Hamilton, chair, had no report.

Technology: Ms. Dombourian stated that until the construction costs are known and the needs for technology equipment can be decided, the technology committee will not have any updates.

Logo: Mr. Tullos, chair, stated that he and Ms. Dombourian plan to meet in the next week.

Finance: Bennett Bernard, chair, had no report.

Landscaping: Jean Kreamer, chair, stated that the committee had not met since the first meeting last summer.

Site Selection: Lee Verret, chair, stated that the request for proposals for the East Regional Library had been issued. Responses are due by June 5.

Mission Statement: Ms. Dombourian, chair, stated that she and Mark Tullos plan to meet next week.

Donor Opportunities: Lee Verret, chair, stated that he had discussed with Sonya Branch the need to set up another meeting of the donor opportunities committee now that the construction for the North Regional Branch is underway.

#### OLD BUSINESS

##### MILLAGE RENEWAL ELECTION SET

Ms. Dombourian stated that a millage renewal election has been called for July 15. Also on the ballot are millage renewals for drainage, the health unit, the Bayou Vermilion District and the re-dedication of sales tax revenues from bonds for road projects.

Parish President Joey Durel and the Lafayette Consolidated Government do have a plan to address informing the public about the millage election, and Ms. Dombourian recommended working with Consolidated Government on their effort. The Friends of the Library are willing to

fund an advertisement. Several strategies for informing the public were suggested such as a program aired on Acadian Open Channel, segments aired on KRVS radio, print ads, and information posted on the library web site.

## BUILDING COMMITTEE UPDATES

### NORTH REGIONAL UPDATE

Ms. Dombourian stated that signed contracts have been received and the contractor has set up his construction trailer on the site. The furniture for the North Regional Library will be bid this summer and any cost overruns will be determined at that time.

### SOUTH REGIONAL UPDATE

Mr. Gene Sellers, architect for the South Regional Library, has delivered the construction documents and Ms. Dombourian will begin the review. The project is expected to be bid in July.

### MAIN LIBRARY RENOVATION

Ms. Denelle Wrightson will meet with the staff to continue the main library building program during the first week of June.

### EAST REGIONAL DISCUSSION

Ms. Dombourian stated that the request for proposal had been issued and responses are to be received on June 5. The responses will be provided to the Library Board for review and a joint meeting of the library board and building committee is planned for June 19 at 4 p.m.

## ADMINISTRATIVE BUSINESS

### ALA CONFERENCE

The ALA Conference will be held in New Orleans in June. Ms. Dombourian distributed information regarding the conference events and schedule. Board members can access an electronic planner to see a brief description and the location of the planned events.

## NEW BUSINESS

### 2006-07 BUDGET

Ms. Dombourian presented the 2006-07 proposed budget. The key highlights are listed below:

- Portion of 3<sup>rd</sup> millage towards debt service; portion towards operations for North Regional
- North Regional – planned for July 2007 opening
- Staffing
  - Add manager for North Regional (January) and staffing (June)
  - Add manager for Main Library (November)
  - Add Maintenance Supervisor (November)
  - Working with Civil Service on the Re-organization
  - Training and Professional Development
- Rents
  - Youngsville – lease up March 2007 (will renegotiate)
  - Carencro – lease up March 2007 (est. new facility July 2007)
  - Southside – lease up July 2008
  - Broussard – TBD
- Utilities – adjust to mid-year and estimate for North
- Advertising dollars
- Telecommunications (e-rate paying either 80% or 90%)
- Capital – minimal for replacement, main general plant

- Books and material budget
  - Fewer expensive reference books
  - Increase AV budget
  - Start pilot new – DVD leasing and e-audio books

Upon review of the budget packet, Mr. Verret moved that the 2006-07 proposed budget be accepted and submitted to the Lafayette Consolidated Government. The motion was seconded by Mark Tullos and all were in favor.

#### ANNOUNCEMENTS

#### ADJOURNMENT

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary