

The regular meeting of the Lafayette Public Library Board of Control was called to order by President, Bennett Bernard at 5 p.m. on June 19, 2006 in the Meeting Room of the Main Library. Board members present were Vanessa Hill, Jean Kreamer, Kay Theunissen, Lee Verret, Mark Tullos and Mr. Pat Logan, LCG Liaison. Ms. Sona J. Dombourian, Library Director, Administrative Assistant Larry Gass, Teresa Elberson, Library Operations Manager, Jerome Cummings, Librarian, Peggy Thibodeaux, Extension Services Librarian, Diane Triche, Community Services Manager and Lisa Breaux, Director's Executive Secretary were also in attendance.

APPROVAL OF MINUTES

A motion was made Lee Verret to accept the minutes of the May 15 meeting as presented. The motion was seconded by Jean Kreamer and all were in favor.

REPORT OF THE LIBRARIAN

The director's report and financial reports are attached. The reports were distributed electronically and online in advance of the meeting.

OLD BUSINESS

MILLAGE RENEWAL ELECTION SET

Ms. Dombourian stated that a millage renewal election has been called for July 15. The LCG administration is expected to plan an election strategy; however Ms. Dombourian recommended that the library board begin the process of informing the library patrons. Informational bookmarks are being designed by Diane Triche, Community Services manager. The bookmarks will be distributed for three weeks prior to the election. Plans to inform library patrons of the election include posters at each library facility, reminders to vote on the library website as well as information on the library millage, and an e-mail message is planned for approximately 3,400 current users of the library. Ms. Dombourian is planning to send the message a week prior to the election.

Ms. Dombourian has also contacted members of the Friends of the Library board and Foundation Board members for their assistance with informing the public.

Public service announcements and news articles are being planned and will be scheduled accordingly for board members. An update on the construction progress at the North Regional Library is also being developed for release to the media. Several suggestions were offered regarding radio publicity that could be scheduled for board members. Ms. Dombourian will distribute an informational fact sheet for the board members personal use as well as a handout for public distribution.

BROUSSARD BRANCH RFP

Ms Dombourian provided history on the existing Broussard Branch in regard to the existing facility and lease. The branch is currently located at a very busy intersection in Broussard, and is approximately 2,040 square feet. A request for proposal was issued last year for an alternate location; however, the only proposal received was from the existing landlord whose offer was to reduce the rent to \$900 per month for another three years as well as additional space in another room of the existing facility. The proposal was rejected and it was decided to seek other options.

A presentation was made by the developer of the Broussard Commons during the May library board meeting. The proposal included 4,000 sq. ft. at the rate of \$18 per sq ft. plus related expenses for insurance, garbage, taxes and common area maintenance, which were not specifically identified. The developer also had no clear timetable for starting construction.

Ms. Dombourian has contacted LCG to determine the feasibility of negotiating directly with the landlord. It was recommended that the RFP process be followed to seek an alternate location. The additional expenses for the cost of re-locating were presented by Ms. Dombourian. It was requested that this item be added to the agenda so that the direction of this branch could be decided.

Following discussion, Dr. Kreamer moved that an RFP specifying a facility with 2,500 square feet be issued. The motion was seconded by Mark Tullos and all were in favor.

ADMINISTRATIVE BUSINESS

ALA CONFERENCE

The ALA Conference will be held in New Orleans in June. Ms. Dombourian distributed information regarding the conference events and schedule and offered recommendations on workshops that the library board members might enjoy and benefit from.

ANNOUNCEMENTS

Dr. Kreamer announced that the Lafayette Public Library had been awarded a grant from the Dorothy Lemelson Gulf Coast Libraries Children's Book Program in the amount of \$6,500. The grant is to be used for the purchase and distribution of children's books and for the re-development of the children's book collection.

Ms. Dombourian also stated that a major announcement from the Gates Foundation is expected at the ALA conference.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary