

The regular meeting of the Lafayette Public Library Board of Control was called to order by the President, Dr. Jean Kreamer, at 5:00 p.m., June 18, 2005 in the Main Library meeting room. Board members present were Mr. Lee Verret, Bennett Bernard, Kay Theunissen, Mark Tullos and Mr. Pat Logan, LCG Liaison. Ms. Sona J. Dombourian, Library Director, Mr. Larry Gass, Administrative Assistant, Ms. Lisa Breau, Director's Executive Secretary and Mrs. Teresa Elberson, Interim Library Operations Manager were also in attendance. Board members Barbara Martin and Susan Hamilton were absent.

APPROVAL OF MINUTES

Lee Verret moved that the minutes of the May 16, 2005 regular meeting be accepted as submitted. The motion was seconded by Kay Theunissen and the motion carried.

REPORT OF THE LIBRARIAN

The Director's report and financial reports are attached.

OLD BUSINESS

MAIN LIBRARY FAÇADE UPDATE

Mr. Gass reported that a major portion of the weatherproofing project and the window replacement has been completed. The next phase of the project is to repair the cracks in the sidewalks. The general contractor is expected to begin this work in the next few weeks.

LIBRARY REORGANIZATION AND COMPENSATION UPDATE

There was nothing new to report. Ms. Dombourian stated that she has begun working with Jeff Mouton of the Civil Service office on this task.

PARKING LOT SECURITY UPDATE

There was nothing new to report.

GROUNDS MAINTENANCE UPDATE

The grounds maintenance service currently provided by Professional Outsource is satisfactory. The landscaping contractor has encountered a problem obtaining the insurance at the levels mandated by Risk Management. This project has been put on hold until the weatherproofing project is completed.

Ms. Dombourian reported that the janitorial service for the Southside Branch has begun.

LIBRARY DIRECTOR CONTRACT UPDATE

The discussion on the Library Director's contract was deferred until the end of the meeting.

BRANCH RE-LOCATION

Ms. Dombourian reported that the staff has been in touch with the landlord of the existing Broussard location to inform her of our intent to remain in the existing location for another year at the current rate.

Following a request for a rent increase by the landlord of the Carencro branch in December 2004, an amended lease was prepared. The landlord did not accept the offered lease, and therefore, it was necessary for the LCG attorney to draft a lease that was amenable to both parties. The revised lease, still in line with the terms set by the Library Board, has been forwarded to the Purchasing department for the landlord's signature.

INTERGOVERNMENTAL AGREEMENT

Ms. Dombourian reported that multiple copies of the Intergovernmental Agreement for the North Regional Library property has been signed by LCG President Joey Durel, and was delivered to Mayor Brasseaux's office for his signature. The Intergovernmental Agreement will be filed and recorded with the Clerk of Court's office.

NEW BUSINESS

There was no new business for discussion.

BUILDING COMMITTEE

NORTH REGIONAL ITEMS

Ms. Dombourian explained that the construction documents for the North Regional library were received from Architect Glenn Angelle. The plans are still being reviewed by Library Administration, Public Works, and our consultant. Questions and comments have been forwarded to the architect. Ms. Dombourian indicated that the staff is discussing a few of the items related to the North Regional project, including the children's wall, the block glass wall in the teen area and others.

A discussion was held regarding the exterior facility name signage. A motion was made by Lee Verret that on the North Regional, South Regional, and all future library facilities that the exterior signage be "Lafayette Public Library" followed by the municipal address. The motion was seconded by Pat Logan and all were in favor. Motion carried.

The bronze building plaque placed on all municipal building was also discussed in regard to the list of names to be included on the plaque. Some of the suggested listed names include the LCG President, the City-Parish Council members, the Library Board members (on the board at the time of construction), the Library Director, the Building Committee chairman, the architects and the contractor. A separate plaque located on a prominent interior wall listing the Building Committee and key persons involved may be a possibility.

The Donor Opportunities sub-committee met on July 18 and will have a preliminary report at the building committee meeting on July 25.

OTHER

Mark Lavergne has indicated that the wetlands permit for the South Regional facility is nearly ready.

Gene Sellers will present his final design at the building committee meeting.

LIBRARY DIRECTOR CONTRACT UPDATE

A motion was made by Bennett Bernard to go into executive session to discuss the contract of the Library Director. The motion was seconded by Mark Tullos. All were in favor and the motion carried.

Lee Verret moved that the Library Board come out of executive session. The motion was seconded by Kay Theunissen and all were in favor. Motion carried.

Pat Logan moved to approve the contract of the Library Director as presented. The motion was seconded by Lee Verret and all were in favor. Motion carried.

Kay Theunissen moved to authorize Jean Kreamer to sign the contract as the Library Board representative. The motion was seconded by Mark Tullos and all were in favor. Motion carried.

Kay Theunissen moved to include a possible future addendum to the contract that authorizes Sona Dombourian to be compensated for any unused sick leave at the time of retirement as is

applicable to current civil service employees. The motion was seconded by Pat Logan and all were in favor. The motion carried.

Immediately following, Dr. Kreamer and Ms. Dombourian signed the contract.

Mr. Verret expressed the board's thanks to Bennett Bernard and Dr. Kreamer for their efforts in seeking a new library director. He also thanked Kay Theunissen for her efforts in developing the contract for the Library Director.

ANNOUNCEMENTS

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary